



Georgetown

Town Council Meeting Agenda

Meeting Date: Wednesday, October 3, 2018

Location: First State Community Action Agency, 308 North Railroad Avenue

Time: 7:00 PM Regular Meeting

Page

1. PLEDGE OF ALLEGIANCE

2. INVOCATION

3. ADOPTION OF AGENDA

4. APPROVAL OF SEPTEMBER 12, 2018 TOWN COUNCIL MINUTES

A.

5. DEPARTMENTAL REPORTS

3 - 6 A. Gene Dvornick – Town Manager
[Town Manager Report - 2018-10-03](#)
[Implementation Matrix](#)
[Estimated Costs of Development](#)

7 - 11 B. RL Hughes II - Chief of Police
[Departmental Report - October 2018](#)

6. PUBLIC COMMENT

12 - 14 A. Correspondence
[Thank You - Baxter Family](#)
[Thank You - Everlasting Hope Ministries](#)
[Thank You - La Esperanza](#)

7. ADJOURNMENT

TOWN MANAGER REPORT

October 3, 2018

Possible Roadway Abandonments

The Town has received two requests for consideration of roadway abandonment – Love Alley from Strawberry Alley to West Pine Street and Franklin Street from James Street to Wilson Street. Public Works will be determining if there are any utilities or other considerations before moving forward on the requests.

WWTF Outfall Repair

The Town has received a quote for regrading of the subgrade under the liner at the outfall pipe at the wastewater treatment plant. The current outfall is eroding the area behind the lagoon liner and needs to be addressed. We previously authorized \$14,800 for extension of the discharge pipe and repair of the liner. This work is underneath the liner. We received an estimate from Aztech Contracting, Inc. for \$14,977.60.

Request authorization to have Aztech Contracting regrade the subgrade under the storage lagoon liner at an amount not to exceed \$15,000

Property Liens

On Tuesday, October 2, 2018 the Town executed Property Tax Liens on 27 properties covering delinquent property taxes, utility billings, miscellaneous billings, and penalties. These were recorded today and are the first step towards a tax sale.

Walkability & Connectivity Study

On Thursday, September 20, 2018 the final workshop for the Walkability and Connectivity Study was held. As part of the presentation, an Implementation Matrix and Estimated Cost for implementation were presented (details of both attached). The total Estimated Cost was \$3,464,290 with sidewalk improvements being \$1,152,531 (Sidewlk: 680,531.00; ADA Curb Cuts: \$472,000.00). The Town is reviewing the recommendations and will bring some small projects for approval in the near future. A larger discussion on sidewalks and funding for them will be a future discussion item.

Project Updates

- 39 The Circle – removal of the asbestos on the roof is scheduled for the week of October 8. Change Order #2 has been executed adding \$72,103.00 to the project and increasing the contract number of days by 59.
- Electronic Message Board – two (2) bollards have been installed for protection from vehicles.
- Planting Islands – Alternative plant selections, requiring less maintenance and upkeep, have been submitted to DelDOT for approval.

Reviewed by Town Solicitor

TOWN MANAGER REPORT
October 3, 2018

Miscellaneous

- Upcoming Events:
 - **Sussex County Association of Towns:** Wednesday, October 10, 6:00 PM,
Hosted by City of Seaford (Candidates Night)
 - **Sussex County Association of Towns Steering Committee:** Friday,
October 12, 9:00 AM, Arena's at the Airport

Reviewed by Town Solicitor

IMPLEMENTATION MATRIX

Priority	Improvement	Specific Item	Timing	Total Costs *	Funding Sources
1	Multi-Use Trail - Lewes to Georgetown Trail	Master Plan	short term	\$20,000	DeIDOT / Georgetown
		Construction	mid term	\$125,770	TA / DeIDOT
2	On-Road Bike Routes / Sharrows		short to mid term	\$237,190	Municipal Street Aid, DeIDOT
3	Special Crossings				
		Middle School	short term	\$25,000	Safe Routes to School / School District
		Railroad Crossings (7)	short to mid term	\$35,000	Municipal Street Aid
4	Gateways		on-going & long term	\$180,000	Georgetown / TA / DeIDOT
5	Georgetown Circle (Traffic & Design Study)				
		Traffic & Design Study	short team	\$50,000	Georgetown / DeIDOT
		Construction	TBD		TA / DeIDOT
6	Sidewalks, Crosswalks, Curb Cuts. Rapid Flashing Beacons		on-going & long term	\$1,405,131	Municipal Street Aid / CMAQ / DeIDOT / Georgetown
7	Speed Tables / Curb Extensions		on-going & long term	\$40,000	Municipal Street Aid
8	Boulevard and Pedestrian Refuge Islands		mid term	\$309,977	CMAQ / DeIDOT
9	Signage - construction documents				
		Signage Construction Documents	short term	\$50,000	Georgetown
		Construction & Installation	on-going & long term	TBD	Georgetown
		short term = 1 to 3 years			
		mid term = 4 to 6 years			
		long term = 7 to 12 years			
	* Add mobilization, construction survey, E&S Controls, Maintenance of Traffic, Construction Contingency, Design & Engineering				
	TA = Transpiration Alternatives Program through DeIDOT				
	CMAQ = Congestion Mitigation & Air Quality Improvement Program through DeIDOT				

CHAPTER 4 IMPLEMENTATION

Estimated Costs of Development					
			Total Cost	\$ 2,510,355	
			Mobilization (3%)	\$ 75,311	
			Construction Surveying (3%)	\$ 75,311	
			Erosion and Sedimentation Control (2%)	\$ 50,207	
			Maintenance of Traffic (2%)	\$ 50,207	
			Construction Contingency (10%)	\$ 251,036	
			Total Construction Costs	\$ 3,012,426	
			Design and Engineering (15%)	\$ 451,864	
			Total Estimated Project Costs	\$ 3,464,290	
Work Item	Quantity		Unit Cost	Total Item Cost	Total Cost
- Sidewalk	14,985	LF	Sub Total		\$ 680,531
New - Concrete	11,882	LF	\$ 45.00	\$ 534,690.00	
Replaced - Concrete	3,103	LF	\$ 47.00	\$ 145,841.00	
- Crosswalk	52	EA	Sub Total		\$ 87,600
Continental	36	EA	\$ 1,100.00	\$ 39,600.00	
Crosswalk striping, white, 24"					
Decorative	16	EA	\$ 3,000.00	\$ 48,000.00	
Highly visible crosswalk design					
- Rapid Flashing Beacon	11	EA	Sub Total		\$ 165,000
Rectangular Rapid Flashing Beacon	11	EA	\$ 15,000.00	\$ 165,000.00	
- Pedestrian Refuge Islands / Boulevard (Edward Ave)	1	EA	Sub Total		\$ 309,977
6' Wide Raised Pedestrian Refuge Island	8	EA			
Asphalt removal - 4 to 6"	1,600	SY	\$ 9.55	\$ 15,280.00	
Trench Excavation - 1'-6"	889	CY	\$ 7.60	\$ 6,755.69	
Verticle Concrete Curb	4,850	LF	\$ 13.55	\$ 65,717.50	
Continental Crosswalk / White 24" Striping	6	EA	\$ 1,100.00	\$ 6,600	
Topsoil - 2'	1,067	CY	\$ 29.00	\$ 30,933	
Seeding	14,400	SF	\$ 0.10	\$ 1,440	
Street trees - 3" caliper (30' OC)	80	EA	\$ 800.00	\$ 64,000	
Sidewalk - One Side Only - New	2,650	LF	\$ 45.00	\$ 119,250	
- Multiuse Trail		LF	Sub Total		\$ 125,770
Little League Park - Asphalt	3,039	LF	\$ 40.00	\$ 121,560.00	
On-road sharrow section	421	LF	\$ 10.00	\$ 4,210.00	
- Sharrow	24,947	LF	Sub Total		\$ 249,470
Sharrow On-Road Bike Route	24,947	LF	\$ 10.00	\$ 249,470.00	
- Painted Shoulder	4,003	LF	Sub Total		\$ 10,008
Painted Shoulder On-Road Bike Route	4,003	LF	\$ 2.50	\$ 10,007.50	
- Boulevard (see Pedestrian Refuge Islands above)					
- Speed Table	5	EA	Sub Total		\$ 50,000
Midblock Crossing	5	EA	\$ 10,000.00	\$ 50,000.00	
- Truck Apron	8	EA	Sub Total		\$ 60,000
Concrete Truck Apron	8	EA		\$ 7,500.00	
- Gateway	12	EA	Sub Total		\$ 180,000
Planted Gateway Intersection	12	EA	\$ 15,000.00	\$ 180,000.00	
- Bump Out / Curb Extension	6	EA	Sub Total		\$ 60,000
Bump Out per Intersection	6	EA	\$ 10,000.00	\$ 60,000.00	
- Special Crossing	8	EA	Sub Total		\$ 60,000
Railroad Crossing	7	EA	\$ 5,000.00	\$ 35,000.00	
School Entrance (refuge island)	1	EA	\$ 25,000.00	\$ 25,000.00	
- ADA Curb Cut	59	EA	Sub Total		\$ 472,000
ADA Crossing Ramps with Detectable Warning Surface	59	EA	\$ 8,000.00	\$ 472,000.00	
- Streetscape (to be designed)					

Honor Courage



The Georgetown Police Department will strive to provide quality police services to the residents and visitors of the Town of Georgetown by promoting a safe environment through a police-citizen partnership, with an emphasis on mutual trust, integrity, fairness, and professionalism.

Transparency Community

Guardians of Georgetown



- Team GPD Core Values
 - **Honor**
 - Respecting individuality while preserving the collective fabric of our charge
 - **Courage**
 - Physical, emotional, and intellectual strength to uphold the highest standards of compassion, integrity, and fairness
 - **Transparency**
 - Honest, thorough, and timely communication
 - **Community**
 - Professional and contemporary service to all

Guardians of Georgetown

- 21st Century Policing
 - Building Trust and Legitimacy
 - Policy and Oversight
 - Technology and Social Media
 - Community Policing and Crime Reduction
 - Training and Education
 - Officer Wellness and Safety



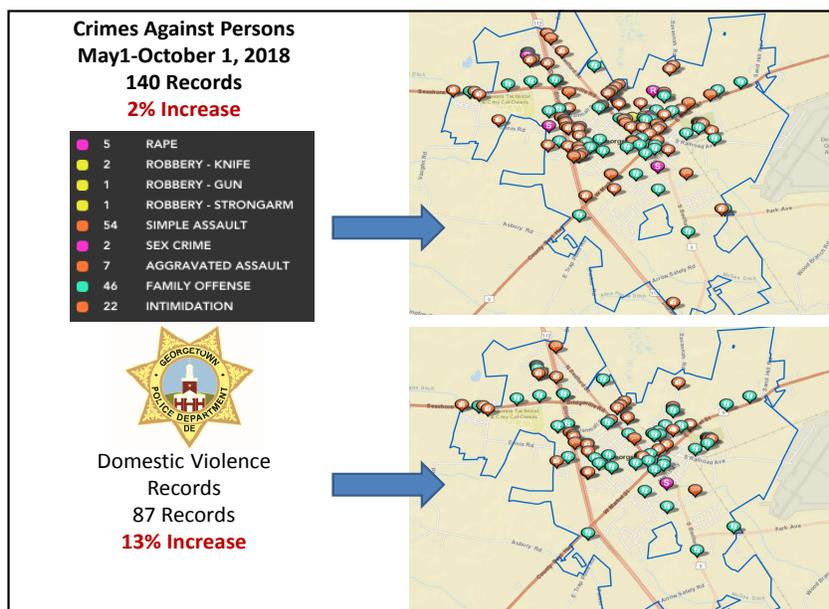
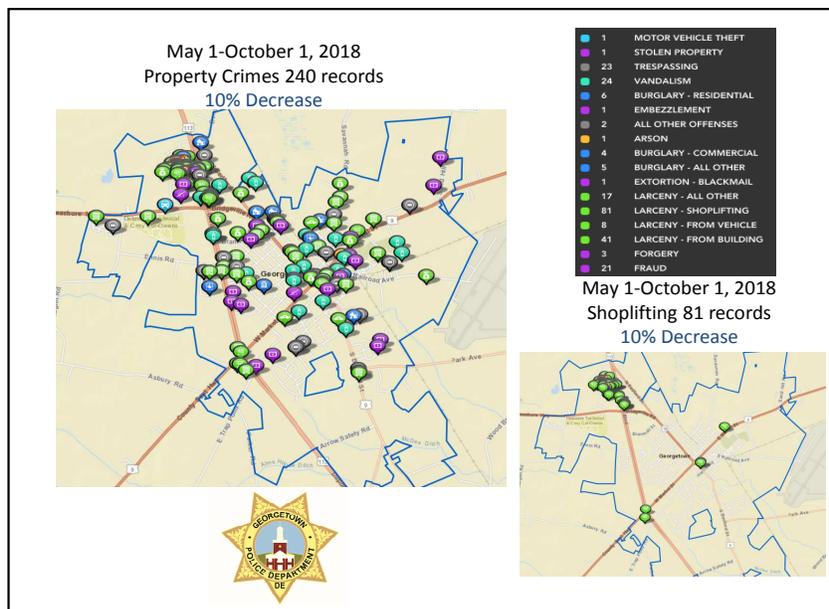
People of Georgetown Mayor and Council									
Chief of Police R.L. Hughes									
Deputy Chief Ralph Holm		Administrative Lieutenant Tommy Tyndall			Assistant to the Chief Linda Zelo	Victim Services Mayra Reyes	Code Enforcement Officer Mike Picarello		Recruit Giovanni Gomez
Platoon A	Platoon B	Support Services			Recruit Elizabeth Nunez				
Sgt Mark Rogers	Sgt Matt Barlow	Sgt Joel Diaz	Cadet Jessica Rivera						
Sr/Pfc Troy Bean	Cpl Bart Wilson	Detective Brad Cordrey	Cadet Beatriz Perez-Vasquez						
Sr/Pfc Noah Glaeser	Sr/Pfc Derrick Calloway	Detective Rick Arnold							
Pfc Mike Golins	Pfc Washington Alava	Detective Katie Couchman							
Pfc Edgar Verde	Pfc Tykee Perry	Detective Joey Melvin							
	Officer Daniel Howard								



Guardians of Georgetown

- Chief Hughes attended the IACP Conference (October 4-7, 2018)
- Continuation of DV Investigator
- Continuation of Cadet program
- Continuation of SRO (Grant Increase)
- Continuation of Victim Services (Grant Extension)
- Camera expansion (Funding secured for 2 additional cameras)

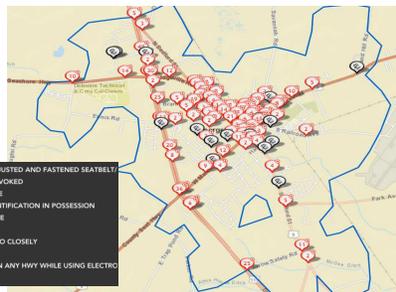




E-Ticket Citations
May1-October1, 2018
1047Records
19% Decrease



- 48 DRIVER MUST WEAR PROPERLY ADJUSTED AND FASTENED SEATBELT
- 47 DRIVING WHILE SUSPENDED OR REVOKED
- 109 DRIVING WITHOUT A VALID LICENSE
- 46 FAILURE TO HAVE INSURANCE IDENTIFICATION IN POSSESSION
- 85 FAILURE TO OBEY A TRAFFIC DEVICE
- 74 FAILURE TO STOP AT A STOP SIGN
- 36 FOLLOWING A MOTOR VEHICLE TOO CLOSELY
- 72 INATTENTIVE DRIVING
- 41 NO PERSON SHALL DRIVE A M/V ON ANY HWY WHILE USING ELECTRIC
- 463 Grouped Values



Crash Investigations
May1-October1, 2018
284
4% Decrease



Dear Town of Georgetown,

Thank you very much for your thoughtfulness
in sending flowers upon the passing of Jim
Baxter. They were enjoyed by many of his family
& friends both near & far. Thank you again for
your kindness & condolences as we remember
his love for our town & community

Jay

Ruth

Kristy

EVERLASTING HOPE MINISTRIES

A Ministry of the Booker Street Church of God P.O. Box 168 Georgetown, DE 19947 Anthony Neal, Director

September 20, 2018

Mr. Eugene Dvornick
Town of Georgetown
37 The Circle
Georgetown, DE 19947

Dear Mr. Dvornick:

On behalf of Everlasting Hope Ministries, I want to personally thank you for supporting our annual Tent Services and the Anti-Drug Rally and March on August 18, 2018. The exterior light system you provided was a tremendous help to our efforts. They enhanced the safety and security each night while our services took place. Finally, we appreciate the concern shown by the Town of Georgetown for our community. I want to give a special shout out to Bob Fletcher for bringing the system to us. I look forward to on-going collaborations between EHM and the Town.

Thanks, again, for your generous support of Everlasting Hope Ministries.

Sincerely,



Anthony "Tony" Neal
Director

cc: Mayor Bill West
Georgetown Town Council

"Making A Difference...Whatever It Takes!"



216 N. Race Street
Georgetown, DE 19947
302-854-9262

September 21, 2018

Eugene S. Dvornick
Town of Georgetown Manager
37 The Circle
Georgetown, DE 19947

Dear Gene,

On behalf of the Board of Directors and La Esperanza Staff and The Voice Radio LLC, we want to thank you for all your incredible support and commitment of Festival Hispano 2018. Your support of this event makes it possible for La Esperanza, Inc. to better serve Sussex County's Latino immigrant community. As you know La Esperanza services assist families on their journey to achieve stability, integration and success.

In addition to serving as an important fundraiser, the Festival Hispano also provides the region with a cross-cultural experience and a chance to make new friends or reconnect with old ones. We're very grateful for your event role and support.

Best Regards,


Rosalía Velázquez
La Esperanza
Executive Director

