

TOWN OF GEORGETOWN TOWN COUNCIL MEETING AGENDA

Meeting Date: Wednesday, October 9, 2013
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

7:00 P.M. Regular Meeting

1. Pledge of Allegiance
2. Invocation
3. Adoption of Agenda
4. Approval of September 25, 2013 Town Council Minutes
5. Proclamations
 - A. Fire Prevention Week
 - B. Breast Cancer Awareness Month
6. Adoption of Supplemental Assessments
7. 2nd Reading & Adoption of Ordinances
 - A. Ordinance #2013-14 Voter Registration
 - B. Ordinance #2013-15 Failure to Obtain a Business license
8. Departmental Reports
 - A. Gene Dvornick – Town Manager
 - B. Eric Rust – Superintendent of Wastewater Reclamation Facility
9. Public Comment
10. Adjournment

The agenda items as listed may not be considered in sequence. This agenda is subject to change to include additional items including executive sessions or the deletion of items including executive sessions, which arise at the time of the meeting. Persons with disabilities requiring special accommodations to attend this meeting should contact the Town Office in writing 72 hours in advance of the meeting, stating their needs in order to have them addressed under the requirements of the Americans with Disabilities Act (ADA).



PROCLAMATION

For

Fire Prevention Week

WHEREAS, the Town of Georgetown is committed to ensuring the safety and security of all those living in and visiting our town; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,500 people in the United States in 2011, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 370,000 home fires; and

WHEREAS, cooking is the leading cause of home fires in the United States where fire departments responded to more than 156,000 annually between 2007 and 2011; and

WHEREAS, two of every five home fires start in the kitchen and unattended equipment was a factor in one-third of the reported cooking fires; and

WHEREAS, 57% of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves and children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire; and

WHEREAS, Georgetown residents should stay in the kitchen when frying food on the stovetop, keep a three-foot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Georgetown's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Georgetown's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2013 Fire Prevention Week theme, "Prevent Kitchen Fires!" effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

THEREFORE, I Sue H Barlow, Vice-Mayor of the Town of Georgetown do hereby proclaim October 6-12, 2013, as Fire Prevention Week throughout this Town, and I urge all the people of Georgetown by checking their kitchens for fire hazards and using safe cooking practices during Fire Prevention Week 2013, and to support the many public safety activities and efforts of Georgetown's fire and emergency services.

In Witness Whereof, I have hereunto set my hand and caused the Seal of this town to be affixed this day of October, 2013.

Sue H. Barlow, Vice-Mayor



PROCLAMATION

For

Breast Cancer Awareness Month

WHEREAS, a woman receives a diagnosis of breast cancer every two minutes, making this disease the most frequently diagnosed cancer among women in the U.S., other than skin cancers; and

WHEREAS, through research significant advances have been made in the fight against breast cancer, including an increase in five-year relative survival rates for localized breast cancer from 74% to 98%; and

WHEREAS, the 2.5 million breast cancer survivors living in the U.S. today are a testament to courage, as well as to the importance of promoting awareness about breast cancer, providing information, funding research, following recommended screening guidelines, and offering treatment to those who are affected; and

WHEREAS, various organizations are spreading breast cancer awareness to both women and men through outreach, education, and screening programs, and have empowered women with the life-saving message of early detection and the importance of having annual mammograms; and the Town of Georgetown would like to support and encourage these ongoing efforts on behalf of our citizens; and

WHEREAS, throughout the month of October, women are encouraged to make a renewed commitment to following recommended screening guidelines and to make a mammogram appointment; and

WHEREAS, throughout the month of October, organizations and health practitioners in this Town are encouraged to use this opportunity to promote awareness about breast cancer and proper breast health, and to encourage annual mammograms; and

WHEREAS, the Town of Georgetown recognizes the importance of working together and supporting events such as Breast Cancer Awareness Month; therefore

BE IT RESOLVED, that the Town of Georgetown, on behalf of all the residents of Georgetown, does hereby proclaim the month of October as

BREAST CANCER AWARENESS MONTH

and urges all residents to take steps to get life-saving mammograms and educate themselves, their families, and the community about breast cancer.

In Witness Whereof, I have hereunto set my hand and caused the Seal of this town to be affixed this day of October, 2013.

Sue H. Barlow, Vice-Mayor

Town of Georgetown
2014 Supplemental Tax Billing

Dist/Map/Parcel	Property Address	Old Assessment	New Assessment	Difference	Billing
135-14.00-44.00	Citizens Boulevard	337,750	667,050	329,300	\$ 5,170.01
135-14.20-127.00 a	Poles/Wires	689,405	558,263	(131,142)	\$ (2,399.90)
135-14.20-128.01	201 North Race Street	59,300	14,100	(45,200)	\$ (827.16)
135-15.13-25.01	605 East Market Street	8,550	8,150	(400)	\$ (6.28)
135-15.17-103.00	308 East Market Street	34,600	35,050	450	\$ - Exempt
135-15.17-195.00	323 South Railroad Avenue	-	4,800	4,800	\$ 75.36
135-19.00-69.08-3	5 Bayberry Street	15,450	15,700	250	\$ 3.93
135-19.07-37.01	500 Margaret Street	478,300	492,100	13,800	\$ 216.66
135-19.07-52.00	122 Linden Avenue	-	13,650	13,650	\$ 214.31
135-19.07-64.00	102 Wingate Drive	-	15,450	15,450	\$ 242.57
135-19.07-69.00	115 Linden Avenue	-	14,750	14,750	\$ 231.58
135-19.08-35.00	200 Wilson Street	10,450	10,600	150	\$ 2.36
135-19.08-110.03	304 West Laurel Street	-	19,750	19,750	\$ 310.08
135-19.12-16.00	6 School Lane	1,500	16,500	15,000	\$ 235.50
135-19.12-21.00	8 School Lane	1,500	1,650	150	\$ 2.36
135-20.00-60.04	21535 Park Avenue	13,000	18,850	5,850	\$ 91.85
135-20.00-192.00	8 Arbutus Drive	23,550	23,750	200	\$ 3.14
135-20.00-207.00	11 Goldenrod Drive	21,000	21,450	450	\$ 7.07
135-20.00-215.00	5 Clover Drive	21,400	24,450	3,050	\$ 47.89
Total		1,715,755	1,976,063	260,308	\$ 3,621.28

Map/Parcel/Unit Range: First	to Last	Add: N	Payment: N
Range of Years: 2014 to 2014	Range of Prds: 1 to 1	Change: Y	Reversal: N
Range of Cycles: 1 to 1	Range of Deduct Codes: First to Last	Billing: N	Bal Adjustment: N
Range of Pay Codes: First to Last	Range of Bal Adjust Codes: First to Last	Deduct: N	Penalty: N
Range of Bill Codes: First to Last	App'l Overpay: N Rev App'l Overpay: N	Refund Overpay: N	Cancel Overpay: N
Range of Dates: 09/13/13 to 09/13/13			

Map/Parcel/Unit Date	Trans Type	Field Changed	Property Location Old Data	New Data	Ref Num
14.00-44.00			CITIZENS BOULEVARD		
09/13/13	Chg LGS	Impr Value	337,750	667,050	
09/13/13	Chg LGS	Assess Date	08/11/2010	09/13/2013	+329,300
Number of Changes:			2		
14.20-127.00-A			POLES, WIRES		
09/13/13	Chg LGS	Impr Value	689,405	558,263	
09/13/13	Chg LGS	Assess Date	09/20/2011	09/13/2013	<131,142>
Number of Changes:			2		
15.13-25.01			605 EAST MARKET STREET		
09/13/13	Chg LGS	Impr Value	8,550	8,150	
09/13/13	Chg LGS	Assess Date	01/04/2011	09/13/2013	<400>
Number of Changes:			2		
15.17-103.00			308 EAST MARKET STREET		
09/13/13	Chg LGS	Impr Value	500	950	
09/13/13	Chg LGS	Exempt Value 1	34,600.00	35,050.00	+450
09/13/13	Chg LGS	Assess Date	02/08/2006	09/13/2013	
Number of Changes:			3		
15.17-150.00			124 EAST PINE STREET		
09/13/13	Chg LGS	Impr Value	0	5,850	
09/13/13	Chg LGS	Assess Date	02/08/2006	09/13/2013	NO Change
09/13/13	Chg LGS	Impr Value	5,850	0	
Number of Changes:			3		
15.17-195.00			323 SOUTH RAILROAD AVENUE		
09/13/13	Chg LGS	Impr Value	0	4,800	
09/13/13	Chg LGS	Assess Date	02/08/2006	09/13/2013	+4800
Number of Changes:			2		
19.00-69.08-3			5 BAYBERRY STREET		
09/13/13	Chg LGS	Impr Value	15,450	15,700	
09/13/13	Chg LGS	Assess Date	09/29/2008	09/13/2013	+250
Number of Changes:			2		
19.07-37.01			500 MARGARET STREET		
09/13/13	Chg LGS	Impr Value	478,300	492,100	+13,800

Map/Parcel/Unit Date	Trans Type	Field Changed	Property Location Old Data	New Data	Ref Num
19.07-37.01 09/13/13 Chg LGS		Assess Date	500 MARGARET STREET 02/08/2006	Continued 09/13/2013	
Number of Changes:			2		
19.07-52.00 09/13/13 Chg LGS		Impr Value	122 LINDEN AVENUE 0	13,650	+13650
Number of Changes:			1		
19.07-64.00 09/13/13 Chg LGS 09/13/13 Chg LGS 09/13/13 Chg LGS 09/13/13 Chg LGS		Exempt Code 1 Impr Value Exempt Value 1 Assess Date	102 WINGATE DRIVE NONPROF 0 1,850.00 02/08/2006	13,600 0.00 09/13/2013	+15450
Number of Changes:			4		
19.07-69.00 09/13/13 Chg LGS 09/13/13 Chg LGS		Impr Value Assess Date	115 LINDEN AVENUE 0 02/08/2006	14,750 09/13/2013	+14750
Number of Changes:			2		
19.08-35.00 09/13/13 Chg LGS 09/13/13 Chg LGS		Impr Value Assess Date	200 WILSON STREET 10,450 02/08/2006	10,600 09/13/2013	+150
Number of Changes:			2		
19.08-110.03 09/13/13 Chg LGS 09/13/13 Chg LGS		Impr Value Assess Date	304 WEST LAUREL STREET 0 02/08/2006	19,750 09/13/2013	+19750
Number of Changes:			2		
19.12-16.00 09/13/13 Chg LGS 09/13/13 Chg LGS 09/13/13 Chg LGS 09/13/13 Chg LGS		Land Value Impr Value Assess Date Account Type	6 SCHOOL LANE 1,500 0 02/08/2006 VAC	1,650 14,850 09/13/2013 RES	+15000
Number of Changes:			4		
19.12-21.00 09/13/13 Chg LGS 09/13/13 Chg LGS		Land Value Assess Date	8 SCHOOL LANE 1,500 02/08/2006	1,650 09/13/2013	+150
Number of Changes:			2		
20.00-60.04 09/13/13 Chg LGS 09/13/13 Chg LGS		Impr Value Assess Date	21535 PARK AVENUE 13,000 02/08/2006	18,850 09/13/2013	+5850

Map/Parcel/Unit Date	Trans Type	Field Changed	Property Location Old Data	New Data	Ref Num
20.00-60.04			21535 PARK AVENUE	Continued	
Number of Changes:		2			
20.00-192.00			8 ARBUTUS DRIVE		
09/13/13	Chg LGS	Impr Value	23,550	23,750	
09/13/13	Chg LGS	Assess Date	08/15/2012	09/13/2013	+200
Number of Changes:		2			
20.00-207.00			11 GOLDENROD DRIVE		
09/13/13	Chg LGS	Impr Value	21,000	21,450	
09/13/13	Chg LGS	Assess Date	02/08/2006	09/13/2013	+430
Number of Changes:		2			
20.00-215.00			5 CLOVER DRIVE		
09/13/13	Chg LGS	Impr Value	21,400	24,450	
09/13/13	Chg LGS	Assess Date	02/08/2006	09/13/2013	+3050
Number of Changes:		2			

14.20-128.01
Imp

261 North Race

(45200)

59300

14,100

8/15/12

9/13/13

Map/Parcel/Unit Range: First	to Last	Add: N	Payment: N
Range of Years: 2014 to 2014	Range of Prds: 1 to 1	Change: Y	Reversal: N
Range of Cycles: 1 to 1	Range of Deduct Codes: First to Last	Billing: N	Bal Adjustment: N
Range of Pay Codes: First to Last	Range of Bal Adjust Codes: First to Last	Deduct: N	Penalty: N
Range of Bill Codes: First to Last	Appl Overpay: N Rev Appl Overpay: N	Refund Overpay: N	Cancel Overpay: N
Range of Dates: 10/01/13 to 10/01/13			

Map/Parcel/Unit Date	Trans Type	Field Changed	Property Location Old Data	New Data	Ref Num
14.20-128.01			201 NORTH RACE STREET		
10/01/13	Chg LGS	Impr Value	59,300	14,100	
10/01/13	Chg LGS	Assess Date	08/15/2012	09/13/2013	
Number of Changes:		2			
14.20-345.00			23 JACQUELINE DRIVE		
10/01/13	Chg LGS	Add Attachment		Deed Transfer to Bank - JAC023.pdf	
Number of Changes:		1			
19.00-69.05			18 TEMPORARY ACCOUNT		
10/01/13	Chg LGS	Add Attachment		Well Authorization Letter.pdf	
Number of Changes:		1			



ORDINANCE NO. 2013-14

**AN ORDINANCE TO AMEND THE CODE TO THE TOWN OF
GEORGETOWN, CHAPTER 39, ENTITLED VOTING**

THE TOWN COUNCIL OF THE TOWN OF GEORGETOWN IN COUNCIL MET
AND HEREBY ORDAINS:

Section 1. Chapter §39, Voting, of the Code of the Town of Georgetown is hereby amended as follows:

§ 39-16. Voter Registration.

(A) Voter Qualifications. Pursuant to Town Charter, any person shall be qualified to vote who, on the date of the elections, is:

(1) A United States citizen;

(2) Has attained eighteen (18) years of age;

(3) Is a bona fide resident of the Town, as defined in Section 3.2 (g) of the Charter. A person is a "bona fide resident" of the Town when he/she physically resides within the corporate limits of the Town and continues to make that residence his/her fixed and permanent home.

(4) Has not been adjudged a mentally incompetent person by a court of competent jurisdiction;

(5) Has not been disenfranchised pursuant to Sections 3 or 7 of Article V of the Constitution of the State of Delaware.

(B) At such Annual Municipal Election every person, male or female, who meets the requirements of the Voter Qualifications shall have one (1) vote, provided he or she is registered on the "Books of Registered Voters" of the Town of Georgetown.

(C) No person shall be registered upon the Books of Registered Voters unless he or she will have acquired the qualifications to vote in the Annual Municipal Election for the year in which he or she registers.

(D) A person may register at the office of the Town Manager during the regular business hours of such office until the close of business of such office on the last Friday in April prior to the date of the Annual Municipal Election by completing such forms as may be provided by the Town.

(E) A person shall be required to register only one time.

(F) The Books of Registered Voters shall be maintained in the office of the Town Manager and shall be conclusive evidence of the right of any person to vote at the Annual Municipal Election.

Section 2. This Ordinance shall become effective following its adoption by a majority vote of all members elected to the Town Council.

BE IT ENACTED by the Town Council of the Town of Georgetown, Delaware on the _____ day of _____ A.D., 2013.

Sue H Barlow, Vice-Mayor

Steve Hartstein, Secretary

Reading: September 25, 2013

Reading: October 9, 2013

Adoption: October 9, 2013



ORDINANCE NO. 2013-15

**AN ORDINANCE TO AMEND THE CODE TO THE TOWN OF
GEORGETOWN, CHAPTER 130, LICENSING OF BUSINESSES**

THE TOWN COUNCIL OF THE TOWN OF GEORGETOWN IN COUNCIL MET
AND HEREBY ORDAINS:

Section 1. Chapter §130, Licensing of Businesses, of the Code of the Town of
Georgetown is hereby amended as follows:

§ 130-2. Annual license required; applicability.

No person(s) shall engage in or carry on ~~aid or assist as employee, clerk or~~, in the Town of
Georgetown, any business, occupation or activity or use therefore, any wagon, vehicle stand, store
or other place or thing, at or from which any merchandise or commodity is dispensed or facilities
or services are provided to members of the general public or members of an association, club or
other body or the like, without first having paid the prescribed fee and having obtained from the
Town of Georgetown an annual license for such business, occupation or activity. Specifically
included, but not limited to, all person(s), firms, companies and corporations engaged for profit in
selling any and all merchandise and/or giving commodities and/or in providing facilities, services,
rental units and/or food service within the Town limits.

130-2.1 Failure to Obtain a License; penalties.

**It shall be unlawful for any person applying for a license to engage in the activity for which
application is made until any necessary investigation is completed and the subject license is
approved and issued. Any person engaging without a license, in an activity for which a
license is required, including circumstances where a license has expired, been suspended or
revoked, shall, in addition to applicable penalties set forth in §130-12, be required to pay all
applicable fees as though a license had been issued during the period of unlicensed activity.**

Section 2. This Ordinance shall become effective following its adoption by a majority vote of
all members elected to the Town Council.

BE IT ENACTED by the Town Council of the Town of Georgetown, Delaware on the
_____ day of _____ A.D., 2013.

Sue H Barlow, Vice-Mayor

Steve Hartstein, Secretary

Reading: September 25, 2013
Reading: October 9, 2013
Adoption: October 9, 2013