

Application for a Parade Request must be completed with DeIDOT Approval and forwarded to the Town Police no less than thirty (30) days prior to the event taking place.

Town Of Georgetown  
Parade Request

Organization: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Organization Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Point of Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Point of Contact Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_ Cell#: \_\_\_\_\_

Date of Parade: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_

Describe the event including the number of vehicles, floats and animals, etc. Specify whether performance artists will be included in the event, as well as non-street motor vehicles (farm tractors, race cars, go-carts, etc): \_\_\_\_\_  
\_\_\_\_\_

Any gathering where 100 or more people may be in attendance will require the Point of Contact person to hire the Georgetown Police Department for crowd control and security.

Route to be traveled, the starting point, direction of travel, and the termination point. Also, include staging area. **(Please enclose a route map):** \_\_\_\_\_  
\_\_\_\_\_

This permit is not to be construed as authorizing any parade over such streets and highways as are under the jurisdiction of the State of Delaware, Department of Transportation, and that permission/approval must be obtained from DeIDOT by completing the form at [deldot](http://deldot.com), under Community Programs and Services.

DeIDOT Notification Date: \_\_\_\_\_ DeIDOT Approval: Yes No

Location by streets of any assembly areas for such parade: \_\_\_\_\_  
\_\_\_\_\_

Time at which units of the parade will begin to assemble at any such assembly area of areas: \_\_\_\_\_  
\_\_\_\_\_

Point of Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***For Official Use Only***

Parade Coordinator Review Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Chief of Police Review Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit: *Approved* *Disapproved* Date: \_\_\_\_\_

Applicant Notified on this Date: \_\_\_\_\_

Permit Issued on this Date: \_\_\_\_\_ via: \_\_\_\_\_