

Application for a Parade Request must be completed with DeIDOT Approval and forwarded to the Town Police no less than thirty (30) days prior to the event taking place.

Town Of Georgetown
Parade Request

Organization: _____ Date of Request: _____

Organization Mailing Address: _____

Point of Contact Name: _____ Email: _____

Point of Contact Phone#: _____ Fax#: _____ Cell#: _____

Date of Parade: _____ Time: _____ to _____

Describe the event including the number of vehicles, floats and animals, etc. Specify whether performance artists will be included in the event, as well as non-street motor vehicles (farm tractors, race cars, go-carts, etc): _____

Any gathering where 100 or more people may be in attendance will require the Point of Contact person to hire the Georgetown Police Department for crowd control and security.

Route to be traveled, the starting point, direction of travel, and the termination point. Also, include staging area. **(Please enclose a route map):** _____

This permit is not to be construed as authorizing any parade over such streets and highways as are under the jurisdiction of the State of Delaware, Department of Transportation, and that permission/approval must be obtained from DeIDOT by completing the form at [deldot](http://deldot.com), under Community Programs and Services.

DeIDOT Notification Date: _____ DeIDOT Approval: Yes No

Location by streets of any assembly areas for such parade: _____

Time at which units of the parade will begin to assemble at any such assembly area of areas: _____

Point of Contact Signature: _____ Date: _____

For Official Use Only

Parade Coordinator Review Signature: _____ Date: _____

Chief of Police Review Signature: _____ Date: _____

Permit: *Approved* *Disapproved* Date: _____

Applicant Notified on this Date: _____

Permit Issued on this Date: _____ via: _____