

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, September 12, 2018
Location: First State Community Action Agency, 308 North
Railroad Avenue
Time: 7:00 PM Regular Meeting

PRESENT:

Bill West, Mayor
Steve Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Bob Holston, Ward Four

STAFF PRESENT:

Eugene S. Dvornick Jr., Town Manager
Stephani J. Ballard, Town Solicitor
Bill Bradley, Director of Public Works

7:00 PM - REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Town Manger Dvornick led the Pledge of Allegiance.

2. INVOCATION

Councilwoman Lecates led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Holston to adopt the agenda as presented. **Motion Carried (unanimous)**

4. APPROVAL OF AUGUST 22, 2018 TOWN COUNCIL MINUTES

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the August 22, 2018 Town Council Minutes as presented. **Motion Carried (unanimous)**

5. GREAT FUND REQUEST – SANDHILL FIELDS (SUSSEX SPORTS CENTER FOUNDATION)

Town Manager Dvornick presented Council with an overview of the Great Fund Request totaling \$53,994.54.

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the G.R.E.A.T Fund Request in the amount of \$53,994.54 for Sandhill Fields Sussex Sports Center Foundation. **Motion Carried (unanimous)**

6. 2ND READING & ADOPTION OF ORDINANCES

A. ORDINANCE #2018-003 ZONING CODE MODIFICATION – LOT AREA REQUIREMENTS

Town Manager Dvornick read an overview of the Ordinance to Council.

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt Ordinance #2018-003 Zoning Code Modification – Lot Area Requirements. **Motion Carried (unanimous)**

7. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

South Race Street Rehabilitation

The Town has received Community Transportation Funding in the amount of \$130,325 for the rehabilitation of South Race Street from East Pine Street to East Adams Street. Special thanks so Senator Pettyjohn for funding \$52,130 (40%) and Representative Briggs-King for funding \$78,195 (60%). The Town signed the agreement earlier today and once signed and returned from DelDOT it will service as our Notice to Proceed.

Joint Meeting – Planning Commission

Staff is still working with the Planning Commission to gather agenda items for a joint meeting between the Planning Commission and Town Council in October. A survey of potential dates will be sent out later this month.

Personnel Updates

The Town received two week notice from an employee at the Wastewater Treatment Facility – we will begin advertising for a Laborer Position early next week. Interviews for the part-time cashier position are being held tomorrow, September 13 – five candidates were initially selected for interview, we had one drop out. Final selection is anticipated by the end of the week.

Project Updates

- 39 The Circle – interior stabilization is nearing completion as well as exterior brick work. Removal of the asbestos on the roof is scheduled for the week of October 8.
- Electronic Message Board – is up and running. Several staff members have been trained on programming and we are working to have protective bollards installed.
- Planting Islands – The Construction Coordinator is working to find other landscape companies to complete the work.

Miscellaneous

- Upcoming Events:
 - Town Council Meeting: Wednesday, September 26
 - Hispanic Festival: Sunday, September 16, 11:00 AM – 7:00 PM, North Race Street
 - Local Governments: Thursday, September 27, 5:30 PM (Duncan Center), Dover
 - Sussex County Association of Towns: Wednesday, October 3, 6:00 PM, Hosted by City of Seaford (Candidates Night)
 - Sussex County Association of Towns Steering Committee: Friday, October 5, 9:00 AM, Arena's at the Airport

B. BILL BRADLEY – DIRECTOR OF PUBLIC WORKS

- The town is averaging 650,000 gallons of water per day to supply the Town.

- At this time, Council approved to install a new Well at King Street Water Plant.
 - We are trying to match Well Pump 2r and get another 1,000 gallons per minute.
 - DBF is working on Permits and approvals from the state before the work can begin.
 - Once this is done, all four wells will be matching around 1,000 gallons per minute.
 - Not counting the college – it is running on cycle and is in backup statues at this time.
- We have started painting curbs and preparing for Winter and all of the events coming up;
 - Return Day, Christmas, and New Year’s.
- The new base for the tree in the fountain has been confirmed to ship mid-October.
- We have been given two pallets of sidewalk salt from Facility Management – we have enough to last us for years.
- We have not ordered any street salt in years. I have a full stock pile at this time, but we may have to order some this year weather permitting.

8. PUBLIC COMMENT

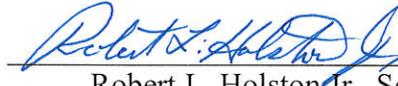
Correspondence from the Hartsteins

Thank you letter to the Town Staff for the flowers and card.

9. ADJOURNMENT

Motion by Councilwoman Johnson-Dennis, seconded by Councilwoman Lecates to adjourn at 7:12pm. **Motion Carried (unanimous)**

APPROVED:



Robert L. Holston Jr., Secretary

ATTEST:



Eugene S. Dvornick Jr., Town Manager