

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, September 14<sup>th</sup>, 2016  
**Location:** Town Hall, 39 The Circle, Georgetown, DE  
**Time:** 6:30 P.M. Executive Session  
7:00 P.M. Regular Meeting

**PRESENT:**

Bill West, Mayor  
Steve M Hartstein, Ward One  
Rebecca Johnson-Dennis, Ward Two  
Chris Lecates, Ward Three

**STAFF PRESENT:**

Eugene S. Dvornick, Jr, Town Manager  
Stephani Ballard, Town Solicitor

**ABSENT:**

Bob Holston, Ward Four

**6:30 P.M. Executive Session**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to go into Executive Session.

**Motion Carried (unanimous).**

Town Manager, Mayor and Council met in Executive Session for the purpose of strategy and advice from an attorney regarding pending or potential litigation and personnel matters in which the names, competency and abilities of individual employees are discussed.

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adjourn at 6:49pm.

**Motion Carried (unanimous).**

**7:00 P.M. Regular Meeting**

**1. PLEDGE OF ALLEGIANCE**

Town Manager Dvornick led the Pledge of Allegiance.

**2. INVOCATION**

Mayor West led the invocation.

**3. ADOPTION OF AGENDA**

Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to adopt the agenda as presented. **Motion Carried (unanimous).**

**4. APPROVAL OF AUGUST 24<sup>TH</sup>, 2016 TOWN COUNCIL MINUTES**

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Hartstein to approve the August 24<sup>th</sup> Town Council Minutes. **Motion Carried (unanimous).**

**5. DAR PROMOTES CONSTITUTION WEEK AWARENESS PROCLAMATION**

Mayor West presented the proclamation for Constitution Week to Donna Hovarth.

**6. RESOLUTION #2016-6 MODIFICATION OF DDD BOUNDARIES**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adopt Resolution #2016-6 Modification of DDD Boundaries. **Motion Carried (unanimous).**

7. **DEPARTMENTAL REPORTS**  
**A. TOWN MANAGER – GENE DVORNICK**

**Sussex County Hazard Mitigation Plan**

The County has published the Final Draft of the Sussex County Hazard Mitigation Plan – the Town participated in the updating of the section related to the Town of Georgetown. A copy of the relevant pages has been distributed

**Downtown Development District Update**

Thank you for adopting the resolution to revise the DDD boundaries. This will be presented to the Cabinet Committee on State Planning Issues on October 5. DelDOT will be installing DDD signage indicating the district boundaries: East Market Street and The Circle (eastbound); East Market Street by the former Valero Station (westbound), and North Race Street at Pepper Street. If there are any other locations recommended, please let me know.

**Plan Georgetown (Comprehensive Plan)**

As a reminder, the Comprehensive Plan survey is still available – closing on November 1, 2016. As of today, 96 replies have been submitted. Please remind your friends and family to complete the survey.

**Minor Project Update**

- Bramhall Street: Invitation to Bid advertised – Bids due Monday, September 26<sup>th</sup> at 3:00 PM.
- Lighting – Old Laurel Road: Delmarva Power has installed light fixtures on the four (4) poles to light up the parking lot.
- Sidewalk – Along Sussex Central Drive from West Market Street to Georgetown Elementary/Middle School was completed.
- King Street Water Plant Upgrade continues on schedule.

**Personnel Update**

- Our new Code Enforcement Officer, Michael Picarello started on Tuesday, September 6<sup>th</sup> – hopefully everyone has had an opportunity to meet him.
- Public Works employee Richard Wager submitted his notice. Early next week, we will be advertising for Maintenance II position

**Institute for Local Government Leaders**

The 25<sup>th</sup> Annual Institute for Local Government Leaders is scheduled for Friday, October 7<sup>th</sup>, 2016, 8:30 AM – 2:00 PM, at the Duncan Center in Dover – registration deadline is September 28.

## B. CHIEF OF POLICE – R L HUGHES III

R L presented Mayor and Council with a PowerPoint Presentation discussing recent events happening with the Police Department.

- Questions For Chief
  - Councilwoman Lecates asked:
    - Has there been a decrease in homeless persons in the Town? No
    - Has there been an increase in prostitution in the Town? There really hasn't been a change
  - Councilman Hartstein asked:
    - Has heroin use changed in the Town? No
    - Is there Narcan availability with Police Officers? Yes, we have it and we are in training now.

## 8. PUBLIC COMMENT

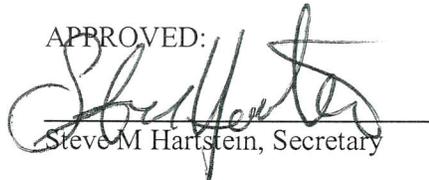
Town Manager Dvornick shared a rendering of the World War I Memorial and distributed contribution solicitation information.

## 9. ADJOURNMENT

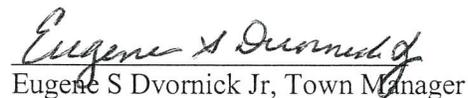
Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adjourn at 7:36 PM.

**Motion Carried (unanimous).**

APPROVED:

  
Steve M Hartstein, Secretary

ATTEST:

  
Eugene S Dvornick Jr, Town Manager