

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, September 25, 2019
Location: Town Hall, 39 The Circle, Georgetown, DE 19947
Time: 6:30 PM Executive Session
Regular Meeting Immediately Following Executive Session

PRESENT:
Bill West, Mayor
Steve Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three

STAFF PRESENT:
Eugene S. Dvornick, Jr., Town Manager
Stephani J. Ballard, Town Solicitor
Eric Rust, Wastewater Superintendent

ABSENT:
Bob Holston, Ward Four

6:30 PM – EXECUTIVE SESSION

Mayor and Council will meet in Executive Session, pursuant to 29 Del. C. §10004, for the purpose(s) of:

- A. Strategy sessions, including advice or opinion from an attorney at law, regarding (1) collective bargaining, and (2) pending or potential litigation and records relating thereto. 29 Del. C. §10004(b)(4); (b)(6)*
- B. Personnel matters in which the names, competency and abilities of individual employees are discussed. 29 Del. C. §10004(b)(9)*
- C. Preliminary discussion on site acquisitions for any publicly funded capital improvements, or sales or leases of real property. 29 Del. C. §10004(b)(2)*

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to enter into executive session. **Motion Carried (unanimous)**

Exited executive session at 6:48pm.

REGULAR MEETING IMMEDIATELY FOLLOWING EXECUTIVE SESSION

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the Pledge of Allegiance.

2. INVOCATION

Councilwoman Lecates led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Johnson-Dennis, seconded by Councilwoman Lecates to adopt the agenda as presented. **Motion Carried (unanimous)**

4. APPROVAL OF AUGUST 14, 2019 TOWN COUNCIL MINUTES

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the August 28, 2019 Town Council Minutes as presented. **Motion Carried (unanimous)**

5. POSSIBLE VOTE ON ITEM(S) DISCUSSED IN EXECUTIVE SESSION

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to move forward with the Land Acquisition discussed in Executive Session. **Motion Carried (unanimous)**

6. SUSSEX COUNTY PRESENTATION

A. BIOSOLIDS AGREEMENT

Hans Medlarz presented an overview of the Biosolids Agreement to Mayor and Council.

Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to move forward with the Biosolids Agreement. **Motion Carried (unanimous)**

B. PRESENTATION – POTENTIAL FOR WATER INTERCONNECT AND WASTEWATER REDIRECTION

Hans Medlarz presented to Mayor and Council the potential for water interconnect and wastewater redirection.

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to move forward with the County drafting the water agreement for review by the Town.

Motion Carried (unanimous)

7. FENCE ENCROACHMENT – 104 EAST PINE STREET

Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to approve the Fence Encroachment into Town Right-of-Way for 104 East Pine Street.

Motion Carried (unanimous)

8. MESSAGE AND RADAR TRAILER PURCHASE

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to authorize up to \$27,890 from Realty Transfer Tax account to purchase two (2) Stalker Message Center 30 Boards. **Motion Carried (unanimous)**

9. EMPLOYMENT AGREEMENT AMENDMENT – CHIEF OF POLICE

Motion by Councilman Hartstein, seconded by Councilwoman Johnson-Dennis to approve the Employment Agreement Amendment for the Chief of Police.

Motion Carried (unanimous)

10. ROUTE 113 – SPEED REDUCTION RESOLUTION

A. RESOLUTION #2019-003 SPEED REDUCTION US 113

Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to adopt Resolution #2019-003 Speed Reduction US 113. **Motion Carried (unanimous)**

11. 2ND READING & ADOPTION OF ORDINANCE

A. ORDINANCE #2019-05 AMENDING CHAPTER 116 HOUSING STANDARDS, SECTION 116-20 – VIOLATIONS AND PENALTIES; AMENDING CHAPTER 1 – GENERAL PROVISIONS, ARTICLE III – GENERAL

Motion by Councilman Hartstein, seconded by Councilwoman Lecates to adopt Ordinance #2019-05 Amending Chapter 116 Housing Standards, Section 116-20 – Violations and Penalties; Amending Chapter 1 – General Provisions, Article III – General.

Motion Carried (unanimous)

12. DEPARTMENTAL REPORTS

A. TOWN MANAGER – GENE DVORNICK

Food Truck Tuesday – Extension

The Pilot of Food Truck Tuesday proved to be extremely successful and there have been requests from the public to continue the event for two additional months (October and

November) weather permitting. I have already discussed this with the Chamber and they are confident they can get three vendors for each month. Requesting approval to extend Food Truck Tuesday for two (2) additional months and extending the waiver for food trucks granted on March 13, 2019 until November 30, 2019.

Motion by Councilman Hartstein, seconded by Councilwoman Lecates to approve the extension of Food Truck Tuesday for two (2) additional months and extending the waiver for food trucks until November 30, 2019. **Motion Carried (unanimous)**

Harassment Policy

As part of the implementation of HB 360 (149 GA) addressing Sexual Harassment, all employers with the town of Georgetown were provided a copy of the Delaware Department of Labor Information Sheet. A copy of this is being provided to you for awareness and informational purposes.

VZ Connect

Finance Staff and I have been investigating various options for fleet management solutions which includes:

- Vehicle Tracking
 - Locates vehicles in near real-time
 - Monitors vehicle data such as mileage, speed, and fuel consumption
 - Tracks engine diagnostic trouble codes
- Asset Tracking
 - Reliable, battery-powered tracking of fixed and movable fleet assets like trailers, sheds, generators, and heavy equipment
 - Accessible in an easy to use online interface
- Emergency Roadside Assistance
 - Includes nationwide stolen vehicle recovery assistance

The State of Delaware uses VZ Connect for its fleet management solution (e.g., snow plows) and the Town is eligible under State Contract. The estimated cost for installation in 40 Town vehicles (covering all departments) is \$12,930 and once installed, there is a monthly fee of \$790. Information sheets are included in your packet. Staff and I recommend utilization of this service.

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to authorize up to \$13,000 for the installation of VZ Connect in Town Vehicles.

Motion Carried (unanimous)

Georgetown Presbyterian Church

The Town received written notice of the items the Church wishes to have removed from the Bedford Street Park (copy attached) – it is all items (benches, equipment, concrete, etc.) After discussion with Public Works, the work is anticipated to take two weeks and will be in early October weather permitting.

Project Update

- 39 The Circle
 - Flag Poles scheduled for installation on Friday, September 27
- Road Rehabilitation
 - Beale, Booker, Conaway, Gordy

- Sidewalks
 - Anticipated to begin 2nd week of October

Miscellaneous

- Reminders:
 - Delaware League of Local Governments: Thursday, September 26, 5:30 PM, The Duncan Center (Dover)
 - Sussex County Association of Towns: Wednesday, October 2, 6:00 PM, hosted by Seaford
 - Sussex County Association of Towns Steering Committee: Friday, October 4, 9:00 AM, Arena's at the Airport

B. SUPERINTENDENT OF WASTEWATER DEPARTMENT – ERIC RUST

1. Flows
 - Influent Flow January – August 2019: 224.8mg
 - Total rainfall recorded at the plant for the year: 28.52"
 - Gallons Sprayed Town's Field: 80.28mg
 - Gallons Sprayed Baxter's Fields: 64.58mg
 - Gallons Sprayed on Pettyjohn Woodlands: 98.78mg
 - Lagoon Depths: 75mg, 5.5ft 15mg, 4.5ft.
2. We are working with Beacon Engineering and Bearing Construction to get a price, to repair the Stevenson Lane pump station effluent force main. Aztech has been unresponsive as far as getting started on project.
3. The new pump and piping for the main pumping station was ordered Aug. 20th, with expected installation date 4 to 8 weeks out.

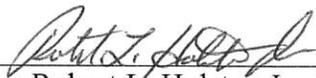
13. PUBLIC COMMENT

No one spoke.

14. ADJOURNMENT

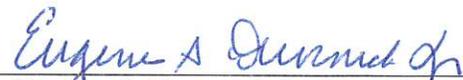
Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adjourn at 7:40pm.
Motion Carried (unanimous)

APPROVED:



Robert L. Holston Jr., Secretary

ATTEST:



Eugene S. Dvornick Jr., Town Manager