

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, September 27, 2017  
**Location:** Town Hall, 39 The Circle, Georgetown, DE 19947  
**Time:** 7:00 P.M. Regular Meeting

**PRESENT:**

Bill West, Mayor  
Steve Hartstein, Ward One  
Rebecca Johnson-Dennis, Ward Two  
Chris Lecates, Ward Three  
Bob Holston, Ward Four

**STAFF PRESENT:**

Eugene S. Dvornick, Town Manager  
Stephani J. Ballard, Town Solicitor

**7:00 P.M. REGULAR MEETING**

**1. PLEDGE OF ALLEGIANCE**

Town Manager Dvornick led the Pledge of Allegiance.

**2. INVOCATION**

Councilwoman Lecates led the Invocation.

**3. ADOPTION OF AGENDA**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adopt the agenda as presented. **Motion Carried (unanimous)**

**4. APPROVAL OF SEPTEMBER 13, 2017 TOWN COUNCIL MINUTES**

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Holston to approve the September 13, 2017 Town Council Minutes as presented. **Motion Carried (unanimous)**

**5. 2<sup>ND</sup> READING & ADOPTION OF ORDINANCES**

**A. ORDINANCE #2017-05 REVISION TO 230-173 SIGNS PERMITTED IN HD DISTRICTS AND REVISION TO 230-135 SIGNS.**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adopt Ordinance #2017-05 Signs Permitted in HD Districts. **Motion Carried (unanimous)**

**B. ORDINANCE #2017-07 BUILDING PERMIT – FAILURE TO OBTAIN**

Motion by Councilman Hartstein, seconded by Councilwoman Lecates to adopt Ordinance #2017-07 Building Permit – Failure to Obtain. **Motion Carried (unanimous)**

**C. ORDINANCE #2017-08 RENTAL PROPERTY INSPECTION ACCESS**

Motion by Councilwoman Lecates, seconded by Councilman Bob Holston to adopt Ordinance #2017-08 Rental Property Inspection Access. **Motion Carried (unanimous)**

**6. DEPARTMENTAL REPORTS**

**A. GENE DVORNICK – TOWN MANAGER**

**Condemned Property Update**

- 129 East Pine Street – Removal of the second floor has begun. Excavation and evaluation of the foundation should be next
- 101 Brittingham Lane – Temporary Building Permit has been extended until October 31, 2017. A water meter has been installed to confirm plumbing and sewer are functioning correctly.

**Change Orders – 37 & 39 The Circle**

Progress on the Annex building is moving right along. There are currently three (3) Change Orders for approval by Council:

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
5/01/17	Contract Award – Contingency Allowance	\$ 50,000.00	\$ 50,000.00
6/06/17	Additional CMU infill	\$ 1,174.00	\$ 48,826.00
6/06/17	Remove tin ceiling – replace with drywall	\$ (467.00)	\$ 49,293.00
6/12/17	Flooring Change – Tile	\$ 8,512.00	\$ 40,781.00
6/19/17	Miscellaneous wood framing repairs	\$ 10,794.00	\$ 29,987.00
6/21/17	Additional elevator electric	\$ 4,271.00	\$ 25,716.00
6/21/17	Install shingles – front gable	\$ 1,056.00	\$ 24,660.00
7/11/17	Hat Channel Framing	\$ 4,753.00	\$ 19,907.00
8/22/17	Door Change – Narrow to Wide	\$ 715.00	\$ 19,192.00
8/22/17	Ceiling tile change	\$ 477.00	\$ 18,715.00
<b>9/25/17</b>	<b>Additional Stucco work</b>	<b>\$ 1,760.00</b>	<b>\$ 16,955.00</b>
<b>9/25/17</b>	<b>ADA Compliant mirrors (4)</b>	<b>\$ 645.00</b>	<b>\$ 16,310.00</b>
9/25/17	Sign Revision	\$ (1,341.00)	\$ 17,651.00
<b>9/25/17</b>	<b>Base Coat and mesh – Bldgs sign</b>	<b>\$ 1,045.00</b>	<b>\$ 16,606.00</b>

Weekly progress photographs are posted to the website and included in the Town Manager’s Weekly Report, the most recent are presented below.

*Motion by Councilwoman Lecates, seconded by Councilman Hartsteinn to authorize the three Change Orders, totaling \$3,450.00. **Motion Carried (unanimous)***

**North Bedford Street & Bridgeville Road**

The Town received the Right of Way Use Agreement from DelDOT it has been signed and is being returned to DelDOT for their signature. Our staff is currently seeking estimates for the project, so we can seek funding.

**Traffic Concern**

The Town received correspondence from a concerned property owner requesting consideration of a speed reduction from 25 MPH to 20 MPH along West Pine Street. After discussion with Chief Hughes we are going to gather some speed data and then evaluate the need for any adjustments to the speed limit.

**Miscellaneous**

- Upcoming Events:
  - **Delaware League of Local Governments:** Thursday, September 28, 5:30 – Dover
  - **Open House – Rehoboth Beach City Hall:** Sunday, October 1, 1:00 – 4:00, Rehoboth Beach
  - **Sussex County Association of Towns Steering Committee:** Friday, October 6, 9:00 AM, Arena's at the Airport
  - **2017 Institute for Local Government Leaders:** Thursday, November 9 – Dover

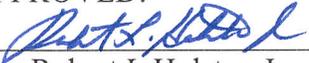
**7. PUBLIC COMMENT**

Ivan Neil, Shirley Dennis, and Holland from Kiwanis Club presented to Council a certificate honoring Town Manager, Gene Dvornick.

**8. ADJOURNMENT**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adjourn at 7:39pm.  
**Motion Carried (unanimous)**

APPROVED:

  
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Robert L Holston Jr., Secretary

ATTEST:

  
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Eugene S Dvornick Jr., Town Manager