

## TOWN OF GEORGETOWN TOWN COUNCIL MEETING AGENDA

Meeting Date: Wednesday, September 9, 2015  
Location: Town Hall, 39 The Circle, Georgetown, DE  
Time: 6:30 P.M. Public Hearing  
7:00 P.M. Regular Meeting

### 6:30 P.M. Public Hearing

37 & 39 The Circle Capital Improvement Project

*To consider a proposal to borrow up to \$2,000,000 for 37 & 39 The Circle Capital Improvement Project.*

### 7:00 P.M. Regular Meeting

1. Pledge of Allegiance
2. Invocation
3. Adoption of Agenda
4. Approval of August 26, 2015 Town Council Minutes
5. DAR Promotes Constitution Week Awareness Proclamation
6. Fire Prevention Week Proclamation
7. Resolution #2015-4 Ordering a Special Election (Referendum)
8. Board of Special Elections Appointment
9. 1st Reading of Ordinances
  - A. Ordinance #2015-13 Hotel, Motel Guest Register
10. Departmental Reports
  - A. Gene Dvornick – Town Manager
  - B. R L Hughes II – Chief of Police
11. Public Comment
12. Adjournment

The agenda items as listed may not be considered in sequence. This agenda is subject to change to include additional items including executive sessions or the deletion of items including executive sessions, which arise at the time of the meeting. Persons with disabilities requiring special accommodations to attend this meeting should contact the Town Office in writing 72 hours in advance of the meeting, stating their needs in order to have them addressed under the requirements of the Americans with Disabilities Act (ADA).

# PROPOSED REFERENDUM INFORMATION

CAPITAL IMPROVEMENTS  
37 & 39 THE CIRCLE

SEPTEMBER 9, 2015



TOWN OF  
GEORGETOWN



**OFFICE OF THE MAYOR  
PROCLAMATION**

Presented to

**Daughters of the American Revolution  
In Honor of  
Constitution Week**

*WHEREAS*, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

*WHEREAS*, September 17, 2015 marks the two hundred twenty-eighth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

*WHEREAS*, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

*WHEREAS*, Public law 915 guarantees the issuing of a proclamation each year by the President of the United State of America designating September 17<sup>th</sup> through 23<sup>rd</sup> as Constitution Week;

*THEREFORE*, I, Bill West, by the virtue of the authority vested in me as Mayor of the Town of Georgetown do hereby proclaim the week of September 17<sup>th</sup> through 23<sup>rd</sup> as Constitution Week, and ask citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

In witness whereof I have hereunto set my hand and caused the seal of this Town to be affixed this 9<sup>th</sup> day of September, 2015.

---

Bill West, Mayor



## PROCLAMATION

For

### Fire Prevention Week

**WHEREAS**, the Town of Georgetown is committed to ensuring the safety and security of all those living in and visiting our town; and

**WHEREAS**, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

**WHEREAS**, home fires killed more than 2,500 people in the United States in 2011, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 370,000 home fires; and

**WHEREAS**, cooking is the leading cause of home fires in the United States where fire departments responded to more than 156,000 annually between 2007 and 2011; and

**WHEREAS**, two of every five home fires start in the kitchen and unattended equipment was a factor in one-third of the reported cooking fires; and

**WHEREAS**, 57% of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves and children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire; and

**WHEREAS**, Georgetown residents should stay in the kitchen when frying food on the stovetop, keep a three-foot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and

**WHEREAS**, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

**WHEREAS**, working smoke alarms cut the risk of dying in reported home fires in half; and

**WHEREAS**, Georgetown's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

**WHEREAS**, Georgetown's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

**THEREFORE**, I Bill West, Mayor of the Town of Georgetown do hereby proclaim October 4<sup>th</sup> - 10<sup>th</sup>, 2015, as Fire Prevention Week throughout the Town, and I urge all the people of Georgetown by checking their kitchens for fire hazards and using safe cooking practices during Fire Prevention Week 2015, and to support the many public safety activities and efforts of Georgetown's fire and emergency services.

In Witness Whereof, I have hereunto set my hand and caused the Seal of this town to be affixed this 9<sup>th</sup> day of September, 2015.

---

**Bill West, Mayor**



## RESOLUTION #2015-4

### **A RESOLUTION PROPOSING TO BORROW UP TO \$2,000,000 FOR CAPITAL COSTS ASSOCIATED WITH UPGRADES AND IMPROVEMENTS TO 37 AND 39 THE CIRCLE AND CALLING FOR A SPECIAL ELECTION (REFERENDUM)**

WHEREAS, pursuant to Section 34, Chapter 276, Volume 65, Laws of Delaware as amended, the Charter of the Town of Georgetown, the Town Council of the Town is authorized to borrow money and issue bonds or certificates of indebtedness to secure the repayment thereof on the faith and credit of the Town of Georgetown to provide for certain municipal projects and improvements, after holding a public hearing thereon:

WHEREAS, on September 9, 2015 the Town Council did hold a public hearing on the borrowing of said funds, after proper advertisement; and

WHEREAS, the Town Council now proposes to hold a public referendum on the question of borrowing an amount not to exceed \$2,000,000:

1. To provide funds for capital improvements to 37 and 39 The Circle to include asbestos abatement, architectural work, structural work, HVAC, plumbing, electrical work, and site work. The proposed borrowing shall be secured by the full faith and credit of the Town. The Bonds are proposed to be repaid by the general and proprietary revenues of the Town.

NOW THEREFORE, BE IT RESOLVED the Town Council of the Town of Georgetown proposes to the residents and property owners of the Town that the Town Council proposes to borrow an amount not to exceed \$2,000,000 to provide funds for:

1. Capital improvements to 37 and 39 The Circle to include asbestos abatement, architectural work, structural work, HVAC, plumbing, electrical work, and site work.. The proposed borrowing shall be secured by the full faith and credit of the Town. The Bonds are proposed to be repaid by the general and proprietary revenues of the Town.

AND BE IT FURTHER RESOLVED that a public referendum shall be held on **Monday**, the **12<sup>th</sup>** day of **October, 2015**, from **12:00 P.M.**, prevailing time until **7:00 P.M.**, prevailing time, at the Town Hall, 39 The Circle, Georgetown, Delaware for the purpose of voting on the question of borrowing funds as described herein.

AND BE IT FURTHER RESOLVED that the Town Manager be and he is hereby authorized and directed to cause a notice which shall consist of a true copy of the Resolution to be printed in at least two (2) issues of a newspaper of general circulation in the Town of Georgetown, within thirty (30) days prior to the date set forth in this Resolution for the public referendum.

ADOPTED by a majority vote of the Town Council of Georgetown this 9<sup>th</sup> day of September, 2015.

---

William E West  
Mayor

---

Steve M Hartstein  
Secretary of the Council

DRAFT

TOWN COUNCIL  
AGENDA ITEM INFORMATION SHEET

ITEM: Board of Special Elections Appointment

ITEM NO: 8

DATE: September 9, 2015

DESCRIPTION: The Special Election shall be conducted by a Board of Elections.

Margaret Bradley  
Sue Barlow  
Anita Burney  
Linda Dennis

Barb Holston



## ORDINANCE NO. 2015-13

### AN ORDINANCE TO AMEND THE CODE TO THE TOWN OF GEORGETOWN, BY AMENDING CHAPTER 114, ENTITLED HOTELS AND MOTELS

THE TOWN COUNCIL OF THE TOWN OF GEORGETOWN IN COUNCIL MET  
AND HEREBY ORDAINS:

**Section 1.** Chapter §114, Hotels and Motels, of the Code of the Town of Georgetown is hereby amended as follows:

§ 114-7. Guest register.

- A. Every person conducting any hotel in the Town shall at all times keep and maintain therein a guest register, with the name and home address of each guest or person renting or occupying a room therein.
- B. Each person renting a room shall sign the register, provide personal identification, and list each person who will at any time visit or occupy the room.
- C. The proprietor of such hotel, or his agent, shall thereupon write opposite such names so registered the number of the room assigned to and occupied by such guests, together with the time for which such room is rented. Until all of the aforesaid entries have been made in such register, no guest shall be permitted to occupy any room in such hotel.
- D. When the occupant of a room so rented pursuant to this section shall quit and surrender the same, it shall be the duty of the proprietor of the hotel, or his agent, to enter the time thereof, opposite the name of such occupant, in the register kept under this section.
- ~~E. The register required by this section shall at all times be kept open to the inspection of any police officer in the course of police business.~~
- E. No person who owns or operates any hotel in the Town shall be guilty of a violation of this section if such person has no knowledge of an undisclosed occupant, guest or visitor of a room and has complied, in good faith, with the requirements of this section.
- F. Subsequent registrations with the same hotel/motel by an immediate family member of a registered occupant will be considered continued occupancy by each family member for purposes of calculating minimum stays.

**Section 2.** This Ordinance shall become effective following its adoption by a majority vote of all members elected to the Town Council.

**BE IT ENACTED** by the Town Council of the Town of Georgetown, Delaware on the \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2015.

\_\_\_\_\_  
William E West, Mayor

\_\_\_\_\_  
Steve M Hartstein, Secretary

1<sup>st</sup> Reading: September 9, 2015  
2<sup>nd</sup> Reading: October 14, 2015  
Adoption: October 14, 2015

DRAFT