



Georgetown

Town Council Meeting Agenda

Meeting Date: Wednesday, May 9, 2018

Location: Town Hall, 39 The Circle, Georgetown, DE

Time: 7:00 PM Regular Meeting

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1. PLEDGE OF ALLEGIANCE

2. INVOCATION

3. ADOPTION OF AGENDA

4. APPROVAL OF APRIL 25, 2018 TOWN COUNCIL MINUTES

5. PROCLAMATION

A. National Community Action Month

6. ESCROW RELEASE - COLLEGE PARK

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A. Request for Release of Funds
[Release of Funds Request - College Park \(2018-05-09\)](#)

7. DEPARTMENTAL REPORTS

5 - 8

A. Gene Dvornick – Town Manager
[Town Manager Report - 2018-05-09](#)
[Delaware General Assembly Legislative Report \(149 GA - 2nd Session\) \(2018-05-09\)](#)

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B. Eric Rust - Superintendent of the Wastewater Reclamation Facility
[WWTF Town Council Meeting 5-9-18](#)

8. PUBLIC COMMENT

9. ADJOURNMENT

TOWN OF GEORGETOWN MEMORANDUM

TO: Mayor and Council
FROM: Gene Dvornick, Town Manager
RE: Escrow Release – College Park
DATE: May 9, 2018

The Town has received a request for release of funds set up in an escrow account for water, sewer, and road infrastructure along Biden Avenue. A copy of the request is attached.

As of March 31, 2018, the account has a balance of \$429,137.00. After review of the request and determination of work that remains outstanding, the Construction Coordinator and I recommend release of \$343,310.00 (80%) of the escrow balance – retaining \$85,827.00 (20%) to ensure completion of remaining items.

Requested Action

1. Pleasure of the Mayor and Council

SUSSEX ENTERTAINMENT ENTERPRISES LLC
COLLEGE PARK MEDICAL PAVILION LLC
150 ONIX DRIVE KENNETT SQUARE, PA 19348

April 20, 2018

Sent via regular mail and email

Town of Georgetown
39 The Circle
Georgetown, DE 19947
Attn: Jocelyn Godwin, Planning Administrator

Subject: College Park - Escrow Release

Please accept this letter as our formal request for release of the funds (approximately \$430,000) in the escrow account maintained for the Town of Georgetown. This cash security was posted as security for the improvements defined in Public Works Agreement PC 2007-08-02 dated 1/4/13 (attached) and as agreed to between the Developer and Town in the Completion Guaranty Escrow Agreement dated 1/2/8/2013 (attached). We have completed all work, the work has been approved by the Town of Georgetown, and the required maintenance period has been completed.

Please do not hesitate to call me should you have any questions regarding this request.

Sincerely,



Dean Pletz
Vice President of Real Estate
(484) 731-2468 (office)
(302) 563-8593 (cell)

Cc: file

Attachments: 1) Public Works Agreement PC 2007-08-02 dated 1/4/13
2) Completion Guaranty Escrow Agreement dated 1/28/13

File: I:\Land Development\Delaware\Georgetown - Lot 7 \Correspondence\Town of Georgetown\Escrow Release Letter

TOWN MANAGER REPORT
May 9, 2018

Pavement Rehabilitation

Pavement rehabilitation on South King Street and Lee Avenue has been completed. South King Street was funded through Municipal Street Aid and Lee Avenue has been billed to the adjoining property owners – all of whom were notified prior to the work being done. Our next project will most likely be South Race Street from East Pine Street to East Adams Street. I anticipate advertising for quotes shortly.

Circle Christmas Tree

The Town has received a quote from Display Sales for the lower branches for the tower tree that goes up over the fountain during the holidays. The cost for an additional 7' of height with 1,230 bulbs is \$16,160.00. After review with Public Works it is recommend we order the branch additions. Funding for this would be Realty Transfer Tax.

*Request authorization for \$16,160.00 from the Realty Transfer Tax
Account to purchase the Tower Tree Branch Additions.*

Additional Street Lights

The Town has completed the Street Light Agreement with Delmarva Power for the addition of eight (8) street light fixtures along West North Street extending from Pleasant Street to the entrance at Harrison House. Installation anticipated in the next month or so.

North Bedford Street/Bridgeville Road

We received back our executed Miscellaneous Street Projects Agreement from DelDOT with respect to the islands at North Bedford Street and Bridgeville Road. This serves as our Notice to Proceed. I would again like to express our sincere thanks to Senators Lopez and Pettyjohn and Representatives Briggs-King, Kenton, and Wilson who contributed towards the \$52,000 cost.

37 & 39 The Circle

The Town Administrative Offices are currently completing the move from 39 The Circle to 37 The Circle. All functions are up and operational. Our May 23 Town Council Meeting will be the final meeting held in 39 The Circle until the renovations are completed.

Miscellaneous

- Legislative Update

Reviewed by Town Solicitor



Town of Georgetown Second Session, 149th Delaware General Assembly Legislative Report

Prepared By:
Eugene S. Dvornick, Jr., Town Manager
May 9, 2018

Bill	Description	Position	Status	
HB 38	Nonutility Wells and Permits with HA 1	Support	PASSED (05/11/17)	Out of Committee (01/09/18)
HB 63	Absentee Ballot Voting	Support	Administration Out of Committee (03/29/18)	
HB 177	Municipal Boards of Adjustment with SA 1	Support	Signed (03/29/18)	
HB 198	Alcoholic Beverages and Farmer's Markets and Agricultural Themed Events	Support		
HS 1 for HB 198	Alcoholic Beverages and Farmer's Markets and Agricultural Themed Events	Support	Agriculture Out of Committee (03/28/18)	
HB 260	Formation of a Grant-In-Aid Committee	Support	PASSED (01/11/18)	Finance (01/17/18)
HB 270	Clean Water for Delaware Act	Under Review	Natural Resources Tabled in Committee (03/28/18)	

HB 284	Removal of Partially Consumed Alcohol	Support	PASSED (03/06/18)	PASSED (04/18/18)
HB 293	Prevailing Wage Reform	Support	Administration (01/09/18)	
HB 295	Bond and Capital Improvements	Support	Signed by Governor (02/14/18)	
HB 297	Decreasing the Realty Transfer Tax	Oppose	Revenue & Finance (01/16/18)	
HB 320	Driving Under the Influence (BAC from .08 to .05)	Under Review	Public Safety & Homeland Security (03/01/18)	
HB 325	Bond and Capital Improvements (Governor's Recommended)	Under Review	Capital Infrastructure (01/25/18)	
HB 341	Voting on Appropriations, Bond and Capital Improvements, and Grants-In-Aid (Constitutional Amendment)	Support	Administration (03/15/18)	
HB 357	Municipal Restriction on Sex Offender Residency Restrictions	Under Review	Out of Committee (04/25/18)	
HB 367	Municipal Street Aid Practices	Support	Out of Committee (04/18/18)	
HB 377	County Ability to Impose Lodging Tax	Under Review	PASSED (05/08/18)	

HB 380	First-Time Home Buyer Realty Transfer Tax Credit	Support	PASSED (05/08/18)	
HB 395	Municipal Ability to Impose Lodging Tax	Support	Administration (05/02/18)	
HB 399	Constitutional Amendment for Equal Rights	Support	PASSED (03/29/18)	Executive (04/18/18)
HB 403	Removal of Notary Requirement for Municipal Absentee Ballots	Neutral	Administration (05/08/18)	
SB 10	Minimum Wage Increases 2017 – 2020	Neutral		Defeated (03/20/18)
SB 145	Budget (Governor’s Recommended)	Under Review		Finance (01/25/18)
SB 170	Minimum Wage Increases 2018 - 2021	Under Review		Labor (03/28/18)
Watch List:	Cannabis Use			

Town Council Meeting
May 9, 2018

1) Flows

Influent Flow January – April 2018:

107.83 mg

Gallons Sprayed Town's field

28.91 mg

Gallons Sprayed Baxter's fields

3.35 mg

Gallons Sprayed Pettyjohn's woods

61.1 mg

Lagoon Depths – 75mg, 13.75' 15mg, 4.'

- 2) Aztech construction installed the flow meter at County Seat apartments pump station on March 6th, and at Easter Seals pump station on April 30th. We now take the flow from the 9 stations that pump directly to the Treatment plant, add them together to get the total influent flow. This now makes us compliant with the State for accurate influent totalization.