



Georgetown

Town Council Meeting Agenda

Meeting Date: Wednesday, February 27, 2019

Location: First State Community Action Agency, 308 North Railroad Avenue

Time: 7:00 PM Regular Meeting

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1. PLEDGE OF ALLEGIANCE

2. INVOCATION

3. ADOPTION OF AGENDA

4. APPROVAL OF FEBRUARY 13, 2019 TOWN COUNCIL MINUTES

A.

5. MEMORANDUM OF UNDERSTANDING - STRONG NEIGHBORHOOD HOUSING

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A. Memorandum of Understanding
[Town of Georgetown MOU \(Final\)](#)

6. WALKABILITY & CONNECTIVITY STUDY RECOMMENDATIONS

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A. Sidewalk Rehabilitation Revolving Fund
[Sidewalk Rehabilitation Fund Establishment \(2009-02-26\)](#)

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B. Pedestrian Actuated Crossing Signal - Pine Street & South Bedford Street
[Crosswalk - Pedestrian Improvements Memorandum \(2019-02-25\)](#)
[Keeping Pedestrians Safe](#)
[RRFB Pedestrian Crosswalk Systems](#)

- 14 - 17 C. Technical Assistance - Bicycle Trail Easement (Parsons Lane to South King Street)
[Technical Assistance - Easement Memorandum \(2019-02-25\)](#)
[Multiuse Trail](#)

7. 2ND READING & ADOPTION OF ORDINANCES

- 18 - 19 A. Ordinance 2019-01 Village of College Park - Zoning Map Amendment from HC (Highway Commercial) to MR1 (Multi Family Residential) with a Residential Planned Community (RPC) overlay; Conceptual Plan Approval; Residential Uses Waiver
[Ordinance 2019-01 Rezone Village of College Park \(Final\)](#)

8. COMPREHENSIVE PLAN MAP AMENDMENT APPROVAL

- 20 A. Whispering Breeze
[Town of Georgetown Comprehensive Map Whispering Breeze 11-21-18](#)

9. DEPARTMENTAL REPORTS

- 21 - 25 A. Gene Dvornick - Town Manager
[Town Manager Report - 2019-02-27](#)
[Delaware General Assembly Legislative Report \(150 GA - 1st Session\) \(2019-02-27\)](#)
[FY 2020 Budget - Initial Projection](#)
[DNREC O and M Inspection Letter \(2019-02-12\)](#)
- B. RL Hughes II - Chief of Police

10. PUBLIC COMMENT

11. ADJOURNMENT

The agenda items as listed may not be considered in sequence. This agenda is subject to change, at or before the meeting, to include the addition or deletion of items, including executive sessions. Persons requiring special accommodations to attend this meeting should contact the Town Office in writing 72 hours in advance of the meeting, stating their needs in order to have them addressed under the requirements of the American with Disabilities Act (ADA).

Kimme y Town Partnership Strong Neighborhoods Housing Fund

Memorandum of Understanding

Between

Sussex County Habitat for Humanity (Sussex County Habitat)

and

Town of Georgetown

This Memorandum of Understanding (MOU) outlines the understanding between Sussex County Habitat for Humanity and the Town of Georgetown in support of the Strong Neighborhood Housing effort for Kimme y Town Revitalization.

Project

The Kimme y Town Partnership, formed to address the unique needs of the Kimme y Town neighborhood in Georgetown, Delaware, will use the collective resources of all partnership members for community development and neighborhood transformation. The catalyst for this partnership, the Strong Neighborhoods Housing Fund, seeks to maximize community impact within the target neighborhood by creating stable homeownership opportunities in coordination with other valuable community services.

Scope

This MOU will outline the specific goals between Sussex County Habitat for Humanity and Town of Georgetown. These roles and responsibilities are within the scope of the Kimme y Town Partnership's Strong Neighborhood Housing Fund grant application.

Sussex County Habitat's roles and responsibilities include:

- Administering grant funds awarded through the Strong Neighborhoods Housing Fund.
- Coordinating the acquisition of 10 properties for the construction of affordable homeownership units within the boundaries noted in the Kimme y Town Partnership's Strong Neighborhoods Housing Fund grant application.
- Building or rehabilitating eight (8) homes on these properties within three years.
- Matching eight (8) qualified low-income families to the eight (8) Habitat homeownership opportunities in Kimme y Town.
- Engaging a build partner to build or rehabilitate two (2) homes.
- Ensuring regular meetings of the partnership to coordinate programming and reporting on progress.

Town of Georgetown's roles and responsibilities include:

- Town Council
 - Support for the Kimmey Town Partnership's application to the Strong Neighborhoods Housing Fund
- Planning
 - Properties within the designated boundaries of the Downtown Development District Downtown will be eligible for the Development District Incentives as outlined in Town Code, Chapter A250
 - Consideration of future proposals for the properties will be subject to provisions of the Town Code in the same manner as other properties
- Code Enforcement
 - Enhanced efforts focused on compliance with Housing Standards (Town Code, Chapter 116) and Property Maintenance (Town Code, Chapter 165)
 - Identification of vacant, abandoned, and blighted properties
 - Cooperation with and participation in community outreach activities
- Police Department
 - Development of historical crime information for the targeted area to establish a baseline
 - Preparation of quarterly crime information with a comparison to the baseline for analysis of trends (both positive and negative)
 - Cooperation with and participation in community outreach activities
 - Consideration of recommendations from community outreach sessions
- Town Manager
 - Coordination with Delmarva Power to have a street lighting analysis completed for the project area (cooperative effort with Delmarva Power and Holophane)
 - Presentation of street lighting analysis during community outreach sessions
 - Implementation of street lighting improvements as permitted under budgetary limitations

This MOU is at-will and shall become effective upon signature by the authorized officials from the partners and will remain in effect for three (3) years or until modified or terminated by any one of the partners.

Each party will appoint a person to serve as the official contact and coordinate the activities of each organization in carrying out this MOU. The initial appointees of each organization are:

Sussex County Habitat for Humanity
Kevin Gilmore
Executive Director
206 Academy Street
Georgetown, Delaware, 19947
302-855-1153
Kevin@sussexcountyhabitat.org

Town of Georgetown
Gene Dvornick
37 The Circle
Georgetown, DE 19947
302-856-7391
gdvornick@georgetowndel.com

The signing of this MOU is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MOU. On behalf of the organization I represent, I wish to sign this MOU and contribute to its further development.

SUSSEX COUNTY HABITAT FOR HUMANITY

Kevin Gilmore
Executive Director

Date: _____

TOWN OF GEORGETOWN

William E. West
Mayor

Eugene S. Dvornick, Jr.
Town Manager

Date: _____

TOWN OF GEORGETOWN MEMORANDUM

TO: Mayor and Council
FROM: Gene Dvornick, Town Manager
RE: Sidewalk Repair Revolving Fund Establishment
DATE: February 26, 2019

As part of the Walkability & Connectivity Study, an identification of sidewalks in need of repair was completed. Over the last several months, concern was raised by property owners (who have responsibility for repair and maintenance for sidewalks) over the associated cost. The estimated total cost was \$145,841.00 (3,103 LF at \$47.00/LF, July 2018).

In order to begin this process, the establishment of a Sidewalk Repair Revolving Fund is recommended. This would be a funding source for the repair project, allowing property owners to take advantage of borrowing with a nominal interest rate. Repayment from the property will go back into the fund.

Formal drafting of a procedure is in process and we are hopeful to begin repair work this Spring.

Requested Action

1. Authorize the transfer of \$100,000 from the Realty Transfer Tax Account to establish a Sidewalk Repair Revolving Fund with the only expenditures limited to sidewalk infrastructure improvements or moving money back to the Realty Transfer Tax Account.

TOWN OF GEORGETOWN MEMORANDUM

TO: Mayor and Council
FROM: Gene Dvornick, Town Manager
RE: Pedestrian/Crosswalk Solution
DATE: February 25, 2019

As part of the Walkability & Connectivity Study, Simone Collins suggested the Town consider installation of Rapid Flashing Beacons (RFB) at 11 crosswalks. The Town has made contact with DelDOT to inquire as to requirements for placement of an RFB at the north side crosswalk on South Bedford Street at the intersection with Pine Street.

Attached you will find information, on RFB's and how they are used.

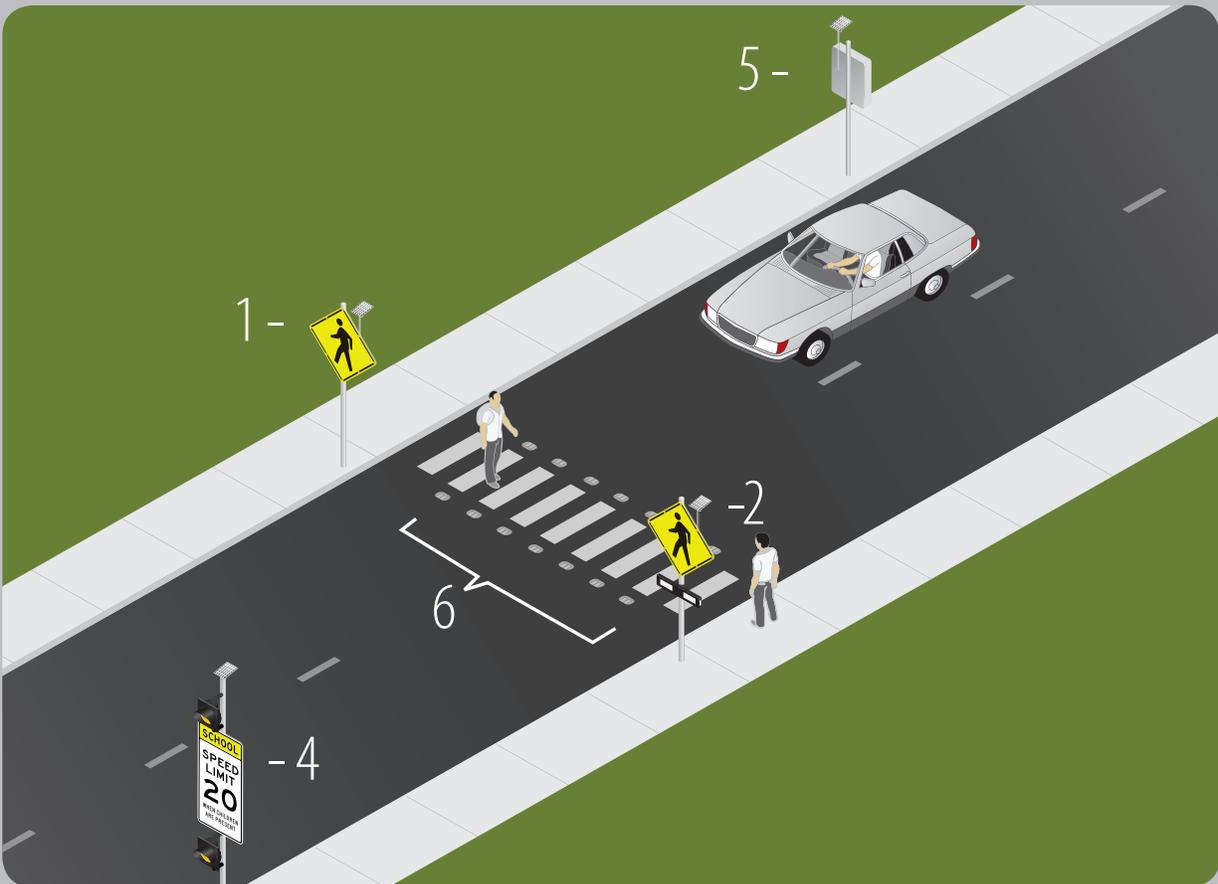
Requested Action

1. No action required – informational purposes only. Further action will be required after a response is received from DelDOT.

A Guide to Pedestrian Safety Solutions

- Solar/Battery or Grid Power
- Low Maintenance
- Energy Efficient
- High Visibility
- Wireless Communication
- MUTCD Compliant

This guide was created to help aid in your planning for improvements to pedestrian safety. Higher speed traffic, mid-block crosswalks and intersections can cause issues for drivers and pedestrians when not well marked or illuminated.



**Solution 1:
BlinkerSign® LED Sign
Pedestrian Crossing System**

This lower-cost alternative to installing traffic signals features bright flashing LEDs, alerting drivers to the presence of the pedestrians when activated. Efficient solar/battery-powered or grid-wired versions are available, with several active and passive activation options.



**Solution 2:
Ring of Fire LED
Luminaire**

Poorly lit sidewalks, paths and streets can be hazardous to pedestrians. These energy-efficient luminaires' high-visibility LEDs enhance safety and security. TAPCO's large selection of poles, bases, brackets and accessories will complement its decorative style.



**Solution 3:
Rectangular Rapid
Flash Beacons: RRFB-XL2™**

RRFBs increase driver yielding compliance up to 90%, ideal for high-risk crossings. Solar/battery power and wireless connectivity simplify installation. RRFB-XL2™ have highly visible, extra-large LED arrays with long life to reduce maintenance: simple replacement design. Eco-friendly solar/battery-powered or grid-wired versions are available.



**Solution 4:
BlinkerBeacon™
LED Beacons**

Solar LED Beacons are used with pedestrian crossing signage to enhance visibility. Much more efficient and longer life than traditional beacons. Available in single and dual beacon configurations; solar/battery-powered or grid-wired, with active and passive activation options.



**Solution 5:
Driver Feedback Signs**

These systems alert drivers of their speed, effectively encouraging them to slow down to the posted speed. Efficient alternative to police presence in pedestrian areas and school zones. Various sign types/legends available.



**Solution 6:
In-Pavement
LED Warning Lights**

In-pavement warning lights alert motorists to the presence of a pedestrian crossing or preparing to cross the street. The LED markers produce a bright, daytime-visible light focused directly in the driver's line of sight.



For more information visit tapconet.com | (800) 236-0112 | blinkersales@tapconet.com



Traffic & Parking Control Co, Inc. 5100 West Brown Deer Road, Brown Deer WI 53223 U.S.A. Phone (800) 236-0112 FAX (800) 444-0331 www.tapconet.com Printed in the U.S.A. Copyright 2017, Traffic & Parking Control Co, Incorporated

PATENT NUMBERS 6,943,698 AND 6,693,556. OTHER PATENTS PENDING

1005-00117 (03/16/17)

RECTANGULAR RAPID FLASHING BEACON PEDESTRIAN CROSSWALK SYSTEMS

Rectangular Rapid Flashing Beacon (RRFB) Pedestrian Crosswalk Systems provide drivers real-time warning when pedestrians are in or about to enter an approaching crosswalk. This popular, MUTCD-compliant option heightens driver awareness in a variety of applications.

- School zone crossings
- Multilane uncontrolled crossings
- High-speed pedestrian crossings



FEATURES

- MUTCD-compliant
- WW+S (combination wig-wag and simultaneous) flash pattern
- Dimmable LEDs to reduce nighttime glare
- Optional pedestrian LED indicator notifies user of system activation
- XAV2-LED push button activation provides voice message
- BlinkerBeam® wireless communication simultaneously activates all systems



TOP-OF-POLE SYSTEMS

Top-of-pole self-contained control cabinet houses power supply for quick installation and clean appearance.



System includes:

- 20 watt solar panel
- 44Ah battery
- Universal pole mounting hardware

Benefits:

- Supports XAV2-LED push button activation
- Compact design allows for easy assembly onto new or existing poles
- No trenching or in-ground wiring required

SIDE-OF-POLE SYSTEMS

Side-of-pole control cabinet for easy access and flexible system configuration. Solar and 120vac power options available.



System includes:

- 55 watt solar panel
- 48Ah battery
- Stainless steel pole mounting hardware
- Additional solar panel, battery and mounting options available

Benefits:

- Mounts onto new or existing round, square or wood posts.
- Highly configurable for multiple applications
- Supports user-actuated and passive detection

RECTANGULAR RAPID FLASHING BEACON SOLUTIONS

ARRANGEMENT	ACTIVATION	POWER	TOP-OF-POLE SYSTEM PART NUMBERS	SIDE-OF-POLE SYSTEM PART NUMBERS
 <p>SINGLE-SIDED</p>	Bulldog	Solar	600165	600167
		AC	N/A	600169
	XAV2-LED	Solar	600164	600166
		AC	N/A	600168
 <p>BACK-TO-BACK</p>	Bulldog	Solar	600145	600147
		AC	N/A	600149
	XAV2-LED	Solar	600144	600146
		AC	N/A	600148

Yellow push button housing comes standard. Black push button housing is available upon request.
 Black RRFB housing comes standard. Custom housing options are available upon request.

CAN'T FIND WHAT YOU'RE LOOKING FOR? CALL (800) 236-0112 NOW TO DISCUSS CUSTOM OPTIONS



**BULLDOG
PUSH BUTTON**



**XAV2-LED
PUSH BUTTON**



**WIRELESS
BOLLARD**



**BLINKERBEAM®
WIRELESS RADIO**

STANDARD ACTIVATION OPTIONS

BULLDOG PUSH BUTTON

Activated with less than two pounds of force, the Bulldog push button provides two-tone audible activation confirmation as well as visual confirmation. This popular activation options meets ADA, MUTCD and TAC requirements, and the housing components comply with NEMA specifications.

XAV2-LED PUSH BUTTON

The XAV2-LED push button provides an instructional sign, a push button with voice message and three yellow LEDs for visual activation confirmation. This full-featured push button has an optional locate tone that automatically adjusts to ambient sounds via a built-in microphone.

CUSTOM ACTIVATION OPTIONS

WIRELESS BOLLARD

Most commonly installed at wide or bicycle path crossings, vulnerable road users passively trigger RRFB Pedestrian Crosswalk System activation by passing through bollards placed outside of the crosswalk. The actuators are housed in anodized aluminum cabinets secured in concrete footings. The bollards are battery operated.

PRESENCE DETECTOR

Ideal for crosswalks where users aren't utilizing the available push button, the presence detector activates the RRFB Pedestrian Crosswalk System by using infrared and microwave technologies to provide precise presence and motion detection.

STANDARD COMMUNICATION OPTION

BLINKERBEAM® WIRELESS COMMUNICATION

Ideal for crosswalks fitted with multiple RRFB Pedestrian Crosswalk Systems, BlinkerBeam® controller radios simultaneously activate all systems upon pedestrian actuation. These high-output, compact controller radios have a low power draw, easy-to-use interface and are strategically placed within each control cabinet for quick access.

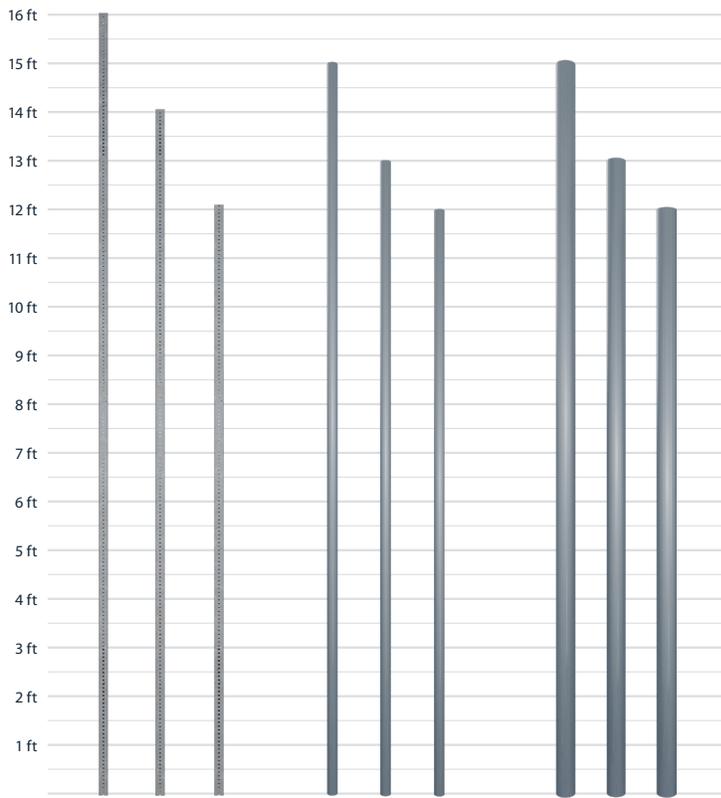
CUSTOM COMMUNICATION OPTION

BLINKLINK® CELLULAR MODEM

The optional BlinkLink® cellular modem connects RRFB Pedestrian Crosswalk Systems to BlinkLink® powered by TAPCO, an easy-to-use, cloud-based application cities utilize to remotely manage, schedule, control and monitor citywide intelligent warning systems.

RRFB POLE SELECTION

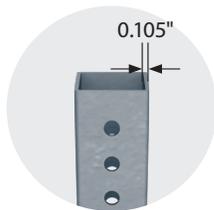
Pole configuration plays a crucial role in the design of your RRFB Pedestrian Crosswalk System, below are some of the most popular options.



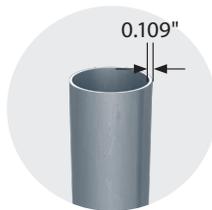
2" x 2" square galvanized steel post

2 3/8" OD round aluminum pole

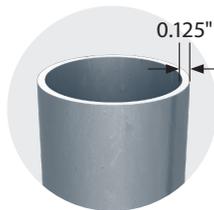
4 1/2" OD round aluminum pole



2" x 2" 7/8" diameter holes on 1" centers



2 3/8" OD



4 1/2" OD

1027-00003_03_2018

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CROSSWALK SIGN SELECTION

All signs are manufactured with Diamond Grade reflective sheeting to provide the highest level of visibility and retroreflectivity for maximum safety.

	Fluorescent Yellow Green	Fluorescent Yellow
Legend and reflective sheeting color		
Dimensions	24"W x 24"H	24"W x 24"H
Part Number	373-03671	116021
Dimensions	30"W x 30"H	30"W x 30"H
Part Number	373-05075	373-01499
Dimensions	36"W x 36"H	36"W x 36"H
Part Number	373-05076	105452

	Fluorescent Yellow Green	Fluorescent Yellow
Legend and reflective sheeting color		
Dimensions	24"W x 24"H	24"W x 24"H
Part Number	304082	116028
Dimensions	30"W x 30"H	30"W x 30"H
Part Number	304088	116029
Dimensions	36"W x 36"H	36"W x 36"H
Part Number	304094	116030

	Fluorescent Yellow Green
Legend and reflective sheeting color	
Dimensions	24"W x 23"H
Part Number	373-00787
Dimensions	30"W x 29.5"H
Part Number	373-05073
Dimensions	36"W x 35"H
Part Number	373-05074

	Fluorescent Yellow Green	Fluorescent Yellow
Legend and reflective sheeting color		
Dimensions	24"W x 12"H	24"W x 12"H
Part Number	373-01759	373-05060
Dimensions	30"W x 18"H	30"W x 18"H
Part Number	373-05066	373-05062

	Fluorescent Yellow Green	Fluorescent Yellow
Legend and reflective sheeting color		
Dimensions	24"W x 12"H	24"W x 12"H
Part Number	373-01757	373-05061
Dimensions	30"W x 18"H	30"W x 18"H
Part Number	373-05067	373-05063

TOWN OF GEORGETOWN MEMORANDUM

TO: Mayor and Council
FROM: Gene Dvornick, Town Manager
RE: Technical Assistance – Easement for Multiuse Trail
DATE: February 25, 2019

As part of the Walkability & Connectivity Study, Simone Collins recommended the creation of a Multiuse Trail and associated easement joining Parsons Lane to South King Street, aligned with East Pine Street (see attached materials).

Properties involved and ownership are as follows:

<u>Tax Parcel</u>	<u>Description</u>	<u>Owner</u>
135-15.17-100.00	Georgetown Square	Georgetown Properties LLC PO Box 631 Rehoboth Beach, DE 19971
135-15.17-103.00	Grace Methodist Church	Grace Methodist Church PO Box 209 Georgetown, DE 19947

In order to work through any requirements for the creation and granting of an easement, the staff and I are requesting up to \$40,000 from our Realty Transfer Account to hire Simone Collins for this project.

Requested Action

1. Authorize up to \$40,000 from the Realty Transfer Tax Account as outlined above.



Google

Proposed Improvements on S. King St at Pine St.

Since the study area of Georgetown is fully built-out, there are very limited opportunities for off-road multiuse trails.

However, the Lewes to Georgetown Rail-Trail presents a unique and exciting opportunity for the community. This is high priority DeIDOT project. The eastern most segment of the trail in Lewes has been constructed and the planning is underway that will bring the trail to just outside the study area, at the Georgetown Little League fields. Unfortunately, Norfolk Southern Railroad Company controls the last section of RR right of way into town and the company is not interested in allowing shared use of the ROW for the trail.

Through this study DeIDOT suggested to the consultants that it would facilitate the completion of the trail into Georgetown if the Town could secure a right of way from where DeIDOT controls the ROW into town.

This plan shows alternate routes around the edges of and through the little league complex. It appears that a trail could be located approximately as shown on the concept plan without adversely affecting play and operation of the fields. There are also a few parcels outside of the little league property where easements would need to be obtained.

This study recommends that the Town initiate a conversation with the little league and other affected property owners to obtain easements of the trail. This is the best option for facilitating DeIDOT completion of the trail into Georgetown.

Additionally, it would be ideal to bring the trail to the old Georgetown Train Station, which is also a major bus stop for area routes. There are no opportunities for an off road route past (north of) the little league fields. Accordingly, this plan recommends connecting to the trail station via a shared on-road route (with sharrows) to make this important connection.

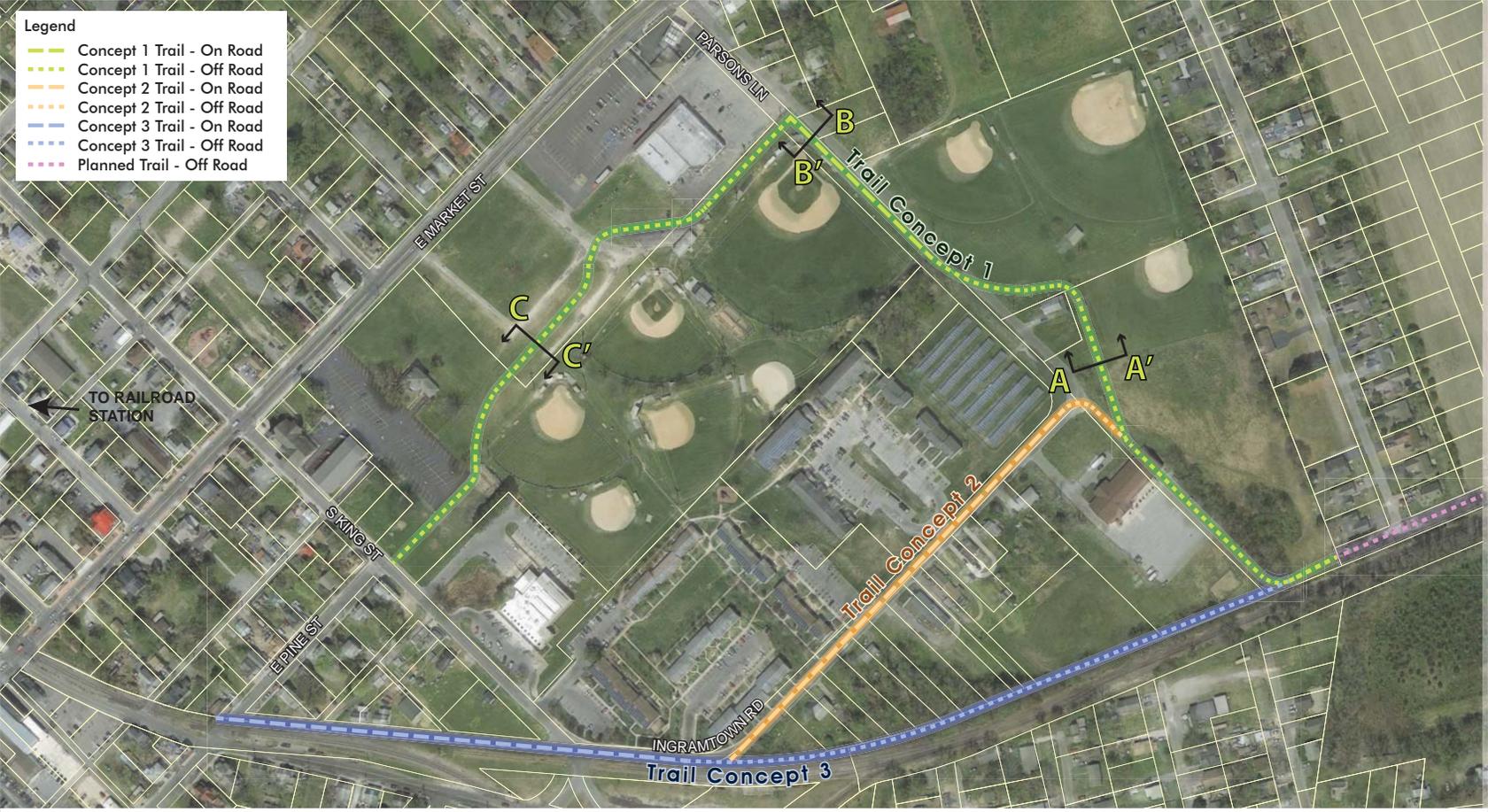
5 Multiuse Trail

Multiuse Trails are generally a minimum of 10 feet in width and sometimes may be designed at widths of up to 14 feet for high use trails. In rare instances where space is extremely limited, they may be installed at an 8 foot width. They can be paved with asphalt or when the gradient is very level, may be stone dust / stone screenings. Multi-use trails are for the exclusive use of non-motorized vehicles and pedestrians. Users include cyclists, roller-bladers, skateboarders, runners and joggers, pedestrian and in some locations equestrians. Motorized wheelchairs for handicapped users are also permitted.

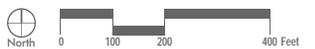


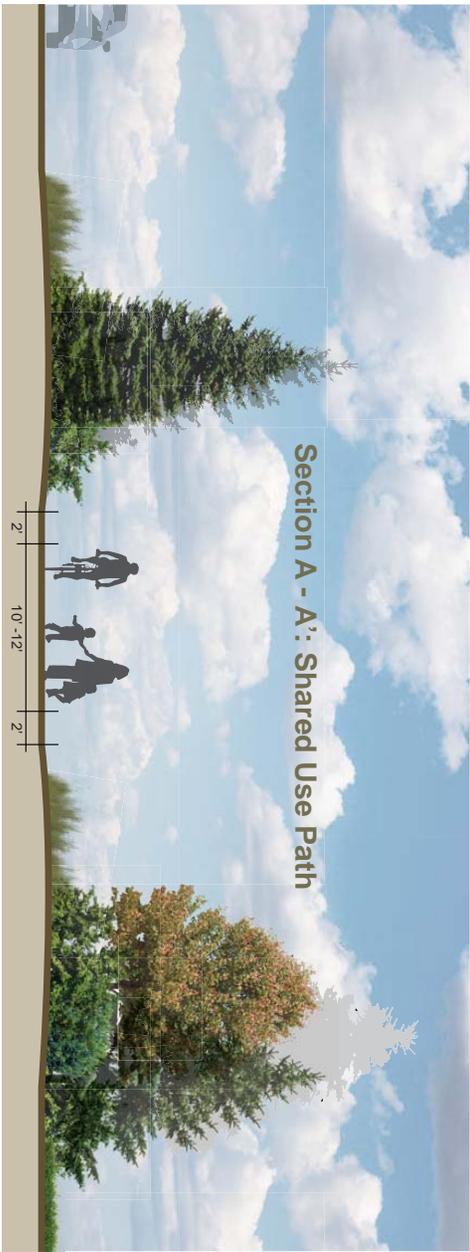
Existing Conditions

- Legend**
- Concept 1 Trail - On Road
 - - - Concept 1 Trail - Off Road
 - Concept 2 Trail - On Road
 - - - Concept 2 Trail - Off Road
 - Concept 3 Trail - On Road
 - - - Concept 3 Trail - Off Road
 - - - Planned Trail - Off Road

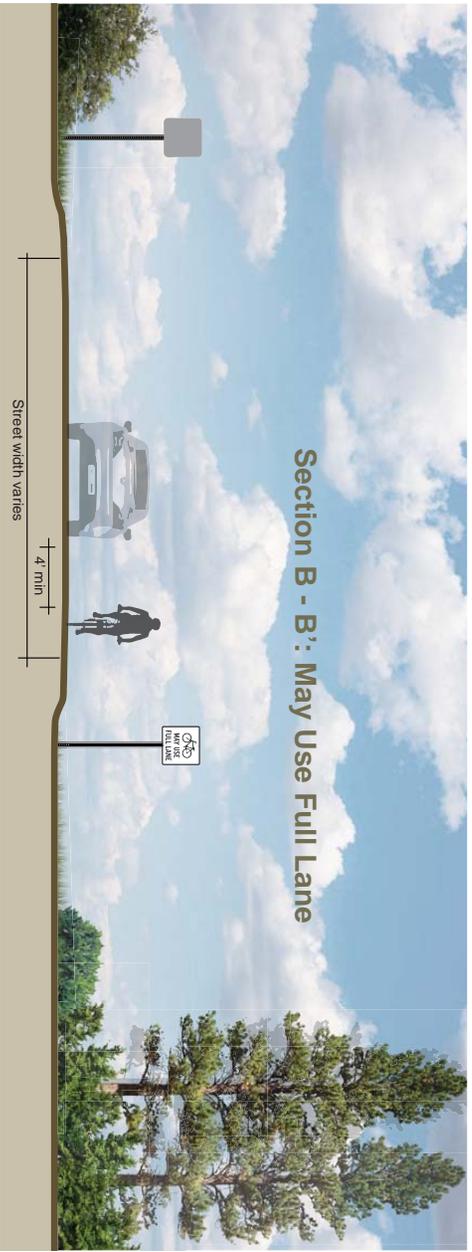


Options for Last Segment of Lewes to Georgetown Rail Trail

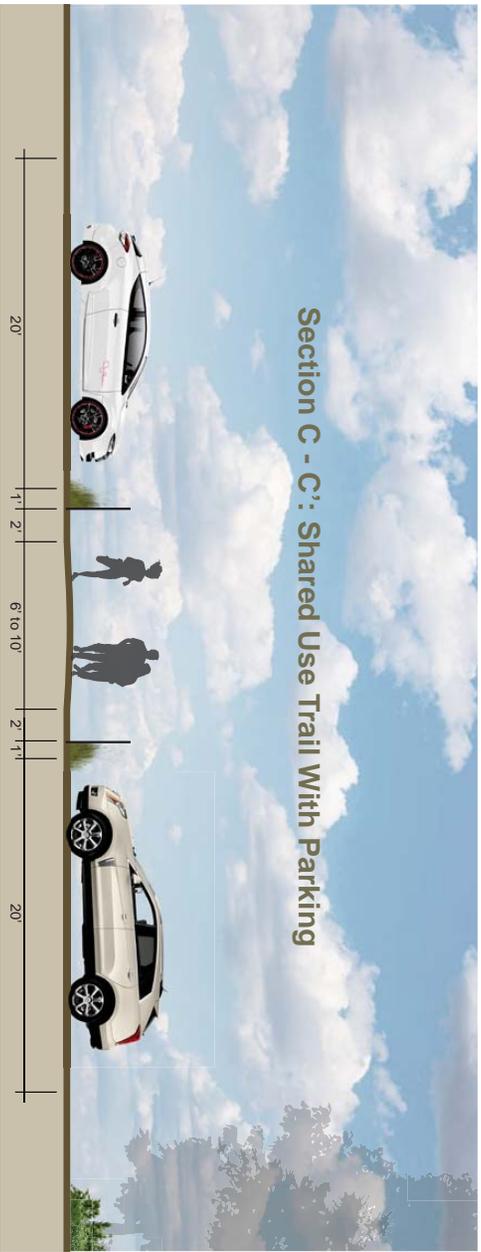




Section A - A': Shared Use Path



Section B - B': May Use Full Lane



Section C - C': Shared Use Trail With Parking

Cross Sections for Plan on Facing Page



ORDINANCE NO. 2019-001

AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF GEORGETOWN, CHAPTER 230 THEREOF, ENTITLED ZONING, TO CHANGE THE ZONING MAP FOR THE PROPERTY KNOWN AS THE VILLAGE OF COLLEGE PARK (135-14.30-35.00) FROM HC (HIGHWAY COMMERCIAL) TO MR1 (MULTI FAMILY RESIDENTIAL) WITH A RESIDENTIAL PLANNED COMMUNITY (RPC) OVERLAY.

WHEREAS, the Town Council of the Town of Georgetown received an application to amend the zoning map of the Town of Georgetown from HC to MR1/RPC for the property known as the Village of College Park and further identified as Sussex County Tax Map 135-14.00-35.00, and;

WHEREAS, the Planning Commission of the Town of Georgetown has reviewed the application and has recommended approval by the Town Council, and;

WHEREAS, the Town Council of the Town of Georgetown held an advertised public hearing on January 23, 2019 to allow for public comment on the application, and;

WHEREAS, the Town Council finds the proposed mix of uses is compatible with the Town of Georgetown Comprehensive Plan and the permitted uses described for the area are consistent with the intent of Chapter 230 Zoning, Article XIA RPC – Residential Planned Community, and;

WHEREAS, the Town Council finds the proposed uses are compatible with existing adjoining uses, and;

WHEREAS, the Town Council has reviewed comments received with respect to this application and find them to be in support of the application, and;

WHEREAS, it is the opinion of the Town Council of the Town of Georgetown that the amendment will not have an adverse effect on adjacent properties and is in the spirit of the Georgetown Zoning Code and voted to approve the zoning change on February 27, 2019;

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF GEORGETOWN, HEREBY ORDAINS:

Section 1. The Georgetown Zoning Map be amended by zoning the property identified as Sussex County Tax Map 135-14.00-35.00, with approximately 15.984 +/- acres, to a classification of MR1/RPC (Multi Family Residential/Residential Planned Community).

Section 2. The Town of Georgetown approves the Concept Plan as presented during the Public Hearing held on January 23, 2019.

Section 3. The Town of Georgetown grants a waiver of § 230-75.11 (A) requiring that single-family detached dwellings be the greatest type of dwelling.

Section 4. The Town of Georgetown grants a waiver of § 230-75.11 (A) requiring three (3) residential uses, and allows for two (2) residential uses for this RPC.

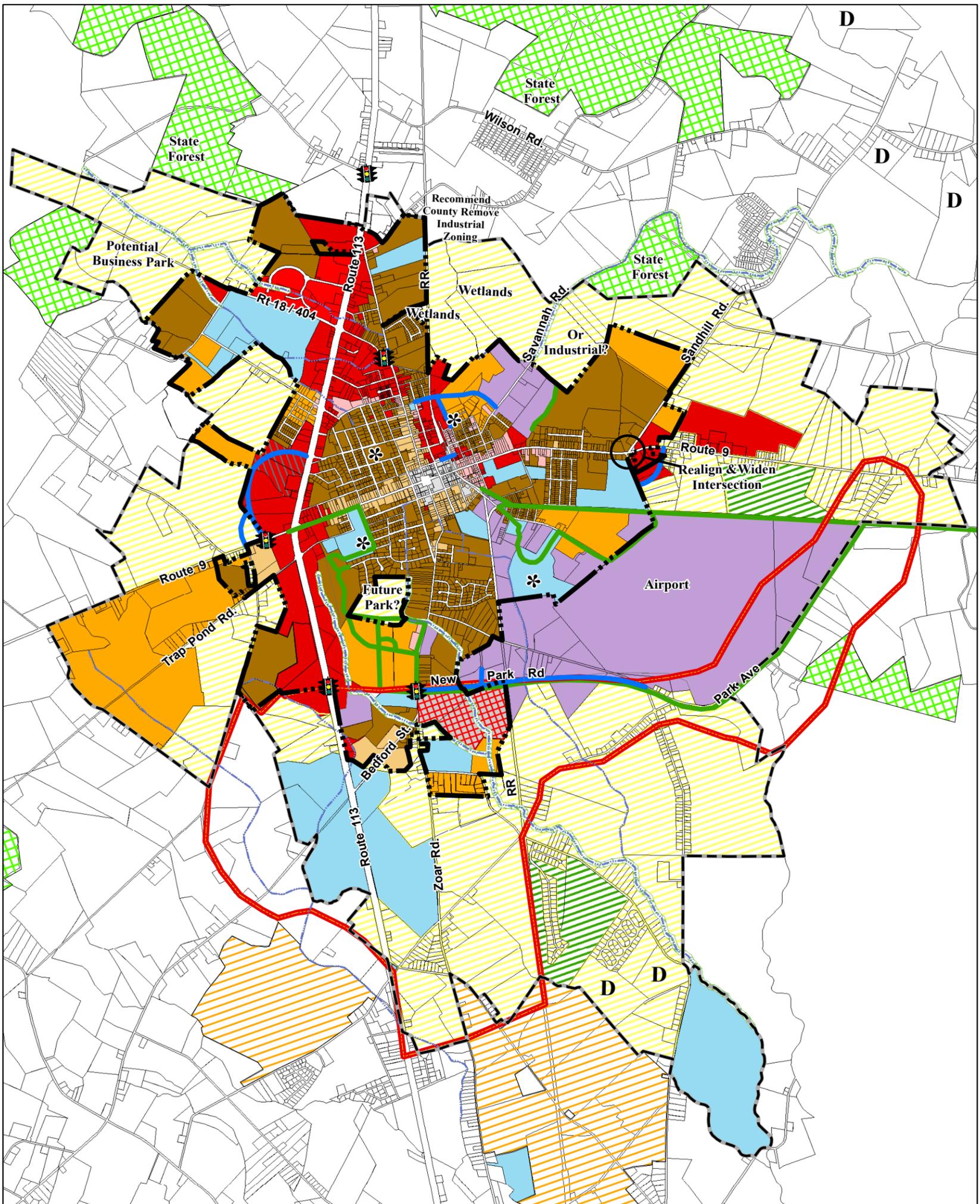
Section 5. This Ordinance shall take effect immediately upon its adoption by a majority of the vote of all members of the Town Council of the Town of Georgetown.

ADOPTED by the Town Council of the Town of Georgetown, Delaware on the 27th day of February, A.D., 2019.

William E. West
Mayor

Robert L. Holston, Jr.
Secretary of the Town Council

DRAFT

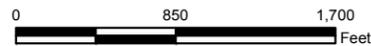


As Adopted by Town Council on January 13, 2010;
 Revision Adopted November 13, 2013.
 Revision Adopted November 14, 2018.
 Revised November 26, 2018.

Town of Georgetown Comprehensive Plan

- Education and Community Facilities
- Existing Golf Courses & Private Recreation Site
- Commercial
- Commercial / Medium - High Density Residential
- Limited Commercial/Airport Approach
- Downtown Revitalization-Historic Preservation Emphasis
- Light Industrial & Airport
- Neighborhood Business
- Future Low Density Residential (Promote Cluster Option; More Intensive Zoning May be Considered in Future Depending upon Road and Sewage Improvements and Possible Use of Transfer of Development Rights)
- Medium Density Residential / Office
- Medium Density Residential
- Medium High Density Residential (with some Neighborhood business allowed)
- Area of Proposed Cooperative Sub-Regional Planning

- Major Proposed Developments in Annexation Area
- Future Traffic Signals
- State-Designated Agricultural District (Temporary limits on number of new homes eligible for Permanent Preservation)
- Permanently Preserved Lands (Includes State Forests and Land Preserved by Easements)
- Potential New 2 Lane Roads
- Proposed Trails
- 2007 Town Boundaries
- Future Potential Annexation Boundary
- Ditches (approximate locations)
- Conservation Buffer Along Waterways
- * Permanently Preserved Lands under Delaware Land-Water Conservation Trust Fund.



TOWN MANAGER REPORT

February 27, 2019

2019 Annual Municipal Election

Statements of Candidacy for Ward 1 and Ward 2 are currently available. The deadline for completion and filing is April 18, 2019. Should an election be needed it will be held on Saturday, May 11, 2019.

FY 2020 Budget Workshop

The Finance staff and I have been working on the FY 2020 Budget – initial projections were distributed this evening and shows a deficit of \$1,708,811. We would like to schedule a workshop with the Mayor and Council to review the information, identify alternatives, and discuss potential solutions to address the projected deficit.

Staff and I will send out an online Doodle Poll with potential dates.

Stevenson Lane (DE-0224) – DNREC Inspection

The Department of Natural Resources and Environmental Control conducted an Operation and Maintenance Inspection at the Stevenson Lane Site on February 7, 2019 – we received a letter indicating the site remains in compliance with all requirements and no action is needed at this time (copy attached).

Vacant Property Inventory

The Town has completed an inventory of vacant structure town-wide and prepared a map indicating locations. Currently, there are 48 vacant structures. Staff and I are in the process of reviewing potential ordinances to address this issue.

Miscellaneous

- Legislative Update
- Reminders:
 - Sussex County Association of Towns: Wednesday, March 6, 6:00 PM, hosted by Laurel
 - Sussex County Association of Towns Steering Committee: Friday, March 8, 9:00 AM, Arena's at the Airport
 - 2019 Main Street Conference is March 23 – 28 – attendees are the Mayor and Town Manager (Both will be absent from the March 27 Meeting – ***Do we want to cancel the meeting?***)

Reviewed by Town Solicitor



Town of Georgetown

First Session, 150th Delaware General Assembly

Legislative Report

Prepared By:
Eugene S. Dvornick, Jr., Town Manager
February 27, 2019

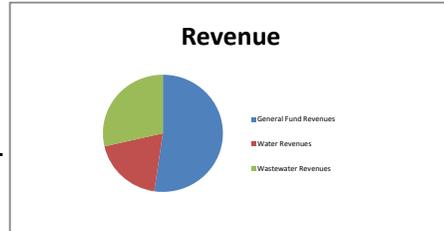
Bill	Description	Position	Status
HB 17	Tax Intercept Priority – Municipal and School Taxes	Support	Revenue & Finance (12/13/18)
HB 32	Decreasing the Realty Transfer Tax	Neutral	Revenue & Finance (01/04/19)
HB 36	Liens on Real Estate Assessment Taxes	Support	Housing & Community Affairs (01/10/19)
HB 38	In Person Early Voting	Neutral	Administration (01/16/19)
HB 39	Election Day Registration	Neutral	Administration (01/16/19)
HB 41	Primary Elections – 4 th Tuesday in April	Neutral	Administration (01/16/19)
HB 47	Minimum Wage	Neutral	Economic Development/Banking/Insurance and Commerce (01/24/19)

HB 50	Budget (Governor's Recommended)	Under Review	Appropriations (01/24/19)	
HB 51	One-Time Supplemental Appropriation to OMB	Neutral	Appropriations (01/24/19)	
SB 7	Use of Population Consortium for Projection	Support		Out of Committee (01/23/19)
SB 9	Bond and Capital Improvements (Mini-Bond)	Support		Capital Improvement (01/15/19)
SS 1 for SB 9	Bond and Capital Improvements (Mini-Bond)	Support	Signed by Governor (01/28/19)	
SB 11	Compensatory Payment for Certain Properties Exempt Owned by the State (PILOT)	Under Review		Elections, Government & Community Affairs (01/22/19)
SB 20	Bond and Capital Improvements (Governor's Recommended)	Under Review		Capital Improvement (01/24/19)
SB 50	Community College Infrastructure Fund	Oppose		Out of Committee (01/23/19)
Watch List:	Cannabis Recreational Use Minimum Wage Town of Georgetown Charter Amendment			

FY2020 BUDGET

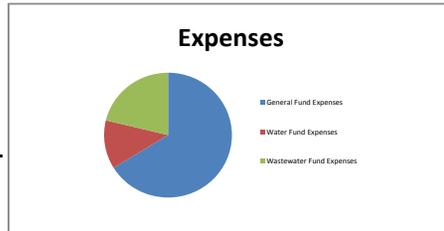
REVENUES

		FY20
General Fund Revenues	\$	3,535,969
Water Revenues	\$	1,288,500
Wastewater Revenues	\$	<u>1,931,500</u>
TOTAL REVENUES	\$	6,755,969



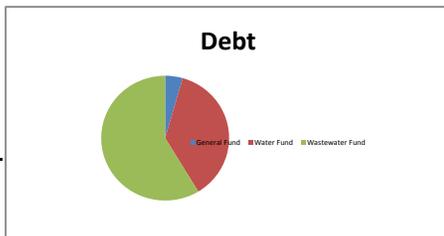
EXPENDITURES

		FY20
General Fund Expenses	\$	4,623,119
Water Fund Expenses	\$	879,006
Wastewater Fund Expenses	\$	<u>1,479,814</u>
TOTAL EXPENDITURES	\$	6,981,940



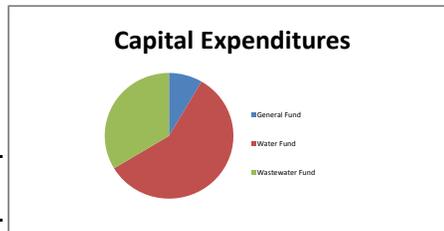
DEBT

		FY20
General Fund	\$	52,556
Water Fund	\$	437,919
Wastewater Fund	\$	<u>695,365</u>
TOTAL DEBT	\$	1,185,840



CAPTIAL EXPENDITURES

		FY20
General Fund	\$	25,000
Water Fund	\$	172,000
Wastewater Fund	\$	<u>100,000</u>
TOTAL CAPITAL EXP.	\$	297,000



FUND TRANSFERS

Fund Transfers	\$	-
REVENUES OVER (UNDER) EXPENDITURES	\$	<u>(1,708,811)</u>



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES
& ENVIRONMENTAL CONTROL
DIVISION OF WASTE AND HAZARDOUS SUBSTANCES
391 LUKENS DRIVE
NEW CASTLE, DELAWARE 19720-2774

SITE INVESTIGATION &
RESTORATION SECTION

TELEPHONE: (302) 395 - 2600
FAX No.: (302) 395 - 2601

February 12, 2019

Mr. Eugene S. Dvornick, Jr., Town Manager
Town of Georgetown
39 The Circle
Georgetown, DE 19947

**RE: Results of the Operation and Maintenance Inspection
Stevenson Lane Site (DE-0224)**

Dear Mr. Jones:

The Department of Natural Resources and Environmental Control (DNREC) - Site Investigation and Restoration Section (SIRS) performed the Operation and Maintenance inspection at the above referenced site. The inspection was performed on February 7, 2019.

DNREC-SIRS inspected the items associated with the Final Plan of Remedial Action (FPRA, 2016) and Environmental Covenant (EC, 2016) for the site. The Certification of Completion of Remedy (COCR) was issued for the site in 2016. There are currently no pending items for the site. No action is required at this time.

Please contact me at 302-395-2600 if you have any questions regarding this letter.

Sincerely,

Handwritten signature of Louis LaSorte in blue ink.

Louis LaSorte
LTS Project Manager

Handwritten signature of Meghan Crystall in blue ink.

Meghan Crystall
Project Manager

LKL:gpb
LKL19006.doc
DE 0224 II E 2

pc: Paul Will, DNREC-SIRS
Meghan Crystall, DNREC-SIRS

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