

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, April 8, 2020
Location: This meeting will be conducted electronically, pursuant to Governor Carney's State of Emergency declaration, effective March 13, 2020, as amended. Town Hall is closed to the public.
Zoom.us/join
Zoom Meeting ID: 844 435 381
Follow Onscreen Instructions
Time: 2:00 PM Regular Meeting

PRESENT:

Bill West, Mayor
Steve Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Bob Holston, Ward Four

STAFF PRESENT:

Eugene S. Dvornick Jr., Town Manager
Stephani J. Ballard, Town Solicitor

7:00 PM – REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the Pledge of Allegiance.

2. INVOCATION

Councilwoman Lecates led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt the agenda as presented. **Motion Carried (unanimous)**

4. APPROVAL OF MARCH 11, 2020 TOWN COUNCIL MINUTES

Motion by Councilman Hartstein, seconded by Councilwoman Lecates, to approve the March 11, 2020 Town Council minutes as presented. **Motion Carried (unanimous)**

5. PRESENTATION OF FY2021 DRAFT BUDGET

Town Manager Dvornick presented an overview of the FY2021 Draft Budget.

6. DEPARTMENTAL REPORTS

A. TOWN MANAGER – GENE DVORNICK

2020 Annual Municipal Election

Statements of Candidacy for Mayor, Ward 3, and Ward 4 remain available. The deadline for completion and filing is April 17, 2020 at 5:00 PM. Consistent with the Sixth Modification of the State of Emergency, issued on March 25, 2020, the Municipal Election, should one be needed, will be scheduled at some point after May 15, 2020.

Chamber Agreement

The Town and Chamber of Commerce have been working to finalize the 2020 Services Agreement which will be on our next Town Council Meeting Agenda. I can tell you the information flow over the past few weeks has been outstanding. Due to the current situation with the Coronavirus, and to help the Chamber financially, I am seeking permission to issue the January 15, and April 15 payments, totaling \$5,000.

*Motion by Councilwoman Lecates, seconded by Councilman Holston to grant permission to issue the January 15 and April 15 payments totaling \$5,000.00 to the Chamber of Commerce. **Motion Carried (unanimous)***

Coronavirus (COVID-19) Response

I wanted to make sure all are aware of the actions the Town has taken since the Coronavirus started:

- Town Council adopted a Coronavirus (COVID-19) Policy (for employees)
- Created a daily schedule for essential personnel
- Close Town Facilities to the Public since March 16, 2020 (except for Police)
- Deferred remittance of the Accommodation Tax until September 2020
- Relaxed sign requirements and regulations for restaurants offering takeout and delivery
- Implemented a telecommuting Policy for office staff (via laptop computer)
- Installed an outdoor hand wash station at the ACE Center
- Worked with the Lt. Governor and the Homeless Taskforce to test and shelter Georgetown homeless individuals

I am pleased to report our Town Essential Personnel Policy continues to work well – all departments are staffed at various times daily. We continue to process utility bills, building permits, and business licenses.

Project Update

- Georgetown Gateway East Improvements
 - Tree trimming and removal is ongoing
 - Delmarva Power utility pole relocation started this week and is anticipated to be completed by the end of the month

Miscellaneous

- Reminders:
 - Town Offices Closed: Friday, April 10, in observance of Good Friday
 - Delaware League of Local Governments: Cancelled until further notice
 - Sussex County Association of Towns: Cancelled until further notice

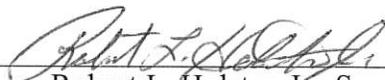
7. PUBLIC COMMENT

None

8. ADJOURNMENT

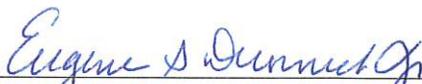
Motion by Councilwoman Johnson-Dennis, seconded by Councilwoman Lecates to adjourn at 2:17pm. **Motion Carried (unanimous)**

APPROVED:



Robert L. Holston Jr., Secretary

ATTEST:



Eugene S. Dvornick Jr., Town Manager