

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, July 8, 2020
Location: This meeting will be conducted electronically, pursuant to Governor Carney's State of Emergency declaration, effective March 13, 2020, as amended. Town Hall is closed to the public.
Zoom.us/join
Zoom Meeting ID: 910 780 35320
Follow Onscreen Instructions
Time: 2:00 PM Regular Meeting

PRESENT:

Bill West, Mayor
Steve Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three

STAFF PRESENT:

Eugene S. Dvornick Jr., Town Manager
Stephani J. Ballard, Town Solicitor

ABSENT:

Bob Holston, Ward Four

2:00 PM – REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Mayor West waived the Pledge of Allegiance.

2. INVOCATION

Councilwoman Lecates led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to adopt the agenda as presented. **Motion Carried (unanimous)**

4. APPROVAL OF JUNE 24, 2020 TOWN COUNCIL MINUTES

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Hartstein to approve the June 24, 2020 Town Council Minutes as presented. **Motion Carried (unanimous)**

5. BOARD OF ELECTIONS APPOINTMENTS

A. SPECIAL ELECTION – JULY 20, 2020

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the Board of Elections for the special election on July 20, 2020 to consist of Rosalie Walls, Jane Hovington and Gary Tonge. **Motion Carried (unanimous)**

B. MUNICIPAL ELECTION – AUGUST 15, 2020

Motion by Councilman Hartstein, seconded by Councilwoman Lecates to approve the Board of Elections for the Municipal Election on August, 15, 2020 to consist of Rosalie Walls, Ericka Wright, and Christina Diaz-Malone. **Motion Carried (unanimous)**

6. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

Coronavirus Update

As the State remains in Phase 2 Reopening, I wanted to make sure all are aware of the ongoing actions on the part of the Town:

- Town Administrative Offices remain closed to the public
- Daily all departments are staffed
- Relaxed sign requirements and regulations remain in effect
- Created outdoor dining areas on South Race Street and North Race Street (Parklet)
- Working to add additional outdoor dining in the 200 block of North Race Street

Our Essential Personnel Policy and Telecommuting Policy continue to work well as we continue to process utility bills, building permits, business licenses, and predevelopment meetings.

Hardee's – US 113/DE 18/404 Impact

The Town has been contacted by legal counsel for the Hardee's restaurant at the intersection of US 113 and DE 18/404 requesting the Town submit written correspondence to DelDOT in support of Hardee's request for state acquisition of the property as a result of the planned grade separated intersection. The planned design (see attached) illustrates the loss of the westbound entrance to the property and a right in only entrance off of southbound US 113. This would force approximately 400 to 500 cars per day traveling through the VA Clinic parking lot, utilizing Roth Avenue to Carmean Way. The owners are very concerned over the negative impact this design will have on their business. State acquisition would afford the business the opportunity to relocate with state assistance.

*Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennisl to move forward with submitting written correspondence to DelDOT in support of Hardee's request for state acquisition of the property as a result of the planned grade separated intersection. **Motion Carried (unanimous)***

Revelation Craft Brewing

Town Staff held a conference call with Revelation Craft Brewing to discuss discharge of production water into the Town's sanitary sewer. We reemphasized that at the current time the Town can accommodate domestic waste (restrooms and kitchen) but not the production waste stream. We discussed a short-term solution of separation and haul (using existing storage or new tanks), medium-term solution of discharge to the Town when interconnected with Sussex County, and a long-term solution of onsite pretreatment. Additionally, we discussed potential impact fees and the need for billing based on the strength of the waste being discharged.

FY 2020 CDBG

As part of the FY 2020 CDBG Allocation to Sussex County, the Town of Georgetown was included with \$70,000 for housing rehabilitation.

Utility Rate Study

The last study of water and sewer utility rates was conducted in 2007 by Municipal & Financial Service Group. In light of continued growth, the addition of a craft brewery, and future facility needs staff and I feel it is time to have a new study performed.

Miscellaneous

- Legislative Update
- Reminders
 - **Special Election (Referendum) Information Session:** Thursday, July 9, 2:00 PM (Electronic Meeting)
 - **Sussex County Association of Town Steering Committee:** Friday, July 10, 9:00 AM (Electronic Meeting)
 - **Special Election (Referendum):** Monday, July 20, Polls open 12:00 NOON to 7:00 PM
 - **Delaware League of Local Governments:** Cancelled until further notice
 - **Sussex County Association of Towns:** Cancelled until further notice

7. PUBLIC COMMENT

8. EXECUTIVE SESSION

Entered into Executive Session at 2:10 PM.

Exited Executive Session at 2:15 PM.

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to accept the final offer to the Police Department. **Motion Carried (unanimous)**

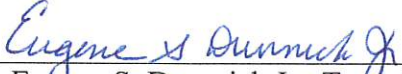
9. ADJOURNMENT

Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to adjourn at 2:16pm. **Motion Carried (unanimous)**

APPROVED:


Robert L. Holston Jr., Secretary

ATTEST:


Eugene S. Dvornick Jr., Town Manager