

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, May 13, 2020  
**Location:** This meeting will be conducted electronically, pursuant to Governor Carney’s State of Emergency declaration, effective March 13, 2020, as amended. Town Hall is closed to the public.  
Zoom.us/join  
Zoom Meeting ID: 973 289 94500  
Follow Onscreen Instructions  
**Time:** 2:00 PM Regular Meeting

**PRESENT:**

Bill West, Mayor  
Steve Hartstein, Ward One  
Rebecca Johnson-Dennis, Ward Two  
Chris Lecates, Ward Three  
Bob Holston, Ward Four

**STAFF PRESENT:**

Eugene S. Dvornick Jr., Town Manager  
Stephani J. Ballard, Town Solicitor

**2:00 PM – REGULAR MEETING**

**1. PLEDGE OF ALLEGIANCE**

Mayor West waived the Pledge of Allegiance.

**2. INVOCATION**

Councilwoman Lecates led the Invocation.

**3. ADOPTION OF AGENDA**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adopt the agenda as presented. **Motion Carried (unanimous)**

**4. APPROVAL OF MINUTES**

**A. APRIL 22, 2020 TOWN COUNCIL MINUTES**

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Holston to approve the April 22, 2020 Town Council Minutes as presented. **Motion Carried (unanimous)**

**B. APRIL 30, 2020 TOWN COUNCIL MINUTES**

Motion by Councilman Hartstein, seconded by Councilwoman Johnson-Dennis to approve the April 30, 2020 Town Council Special Meeting Minutes as presented.  
**Motion carried (unanimous)**

**5. PROCLAMATION – NATIONAL COMMUNITY ACTION MONTH**

Town Manager Dvornick gave an overview of the Proclamation. It will be delivered to First State Community Action Agency.

**6. ANNUAL PRESENTATION OF FUNDING**

**A. GEORGETOWN AMBULANCE SERVICE – STATION 93**

Annual check of \$5,000.00 will be mailed to the Georgetown Ambulance Service.

**B. GEORGETOWN VOLUNTEER FIRE DEPARTMENT – STATION 77**

Annual check of \$5,000.00 will be mailed to the Georgetown Volunteer Fire Department

**7. PLANNING COMMISSION APPOINTMENT**

There was one (1) letter of interest submitted to fill the Planning Commission vacancy. Letter was submitted by Sunny Gyani.

Motion by Councilman Hartstein, seconded by Councilwoman Johnson-Dennis to appoint Sunny Gyani to the Planning Commission. **Motion Carried (unanimous)**

**8. DEPARTMENTAL REPORTS**

**A. GENE DVORNICK – TOWN MANAGER**

**FY 2020 Audit**

The Fiscal Year 2020 (Year ending April 30, 2020) Audit has begun. We are again using Jefferson, Urian, Doane & Sterner. Observation of tasks has started, field work is anticipated to begin by June 22, 2020 and the final audit report issued by November 1, 2020.

**Stevenson Lane – Emergency Pipe Repair**

The town has received a quote from Bearing Construction, Inc. for the Stevenson Lane Pump Station Emergency Pipe repair. The quote is for \$32,000 – it is estimated the work can be started before the end of May and will take approximately 8 days to complete. After discussion with the Wastewater Superintendent, we have determined it best to accept the quote and get the work scheduled.

*Motion by Councilwoman Lecates, seconded by Councilman Holston to accept Bearing Construction, Inc's quote for emergency pipe repairs at the Stevenson Lane Pump Station at an amount not to exceed \$32,000. **Motion Carried (unanimous)***

**Georgetown to Lewes Trail, Phase 8**

Efforts to secure land for the extension of the Georgetown to Lewes Trail, Phase 8 to Ingramtown Road continue. We are currently working with two property owners for location of the easement (fee simple purchase is preferred). If we cannot get agreement and acceptance by May 31, 2020, the trail will terminate at the Sussex Academy Airport Road/Railroad crossing.

**Outdoor Recreation, Parks & Trail Program Grant**

The Town is completing a pre-application for funding through the Outdoor Recreation, Parks & Trail Program for planning and development of the trailhead parking area for the Georgetown to Lewes Trail, Phase 8. This is only a pre-application with no funding commitment being made.

**May 27 Meeting**

Our next regular Town Council meeting is scheduled for Wednesday, May 27<sup>th</sup> and this is the same week as the Memorial Day Holiday and the week before the anticipated Phase I re-opening. Additionally, I will be out of town this week. It is suggested that we consider cancelling the May 27<sup>th</sup> meeting.

*Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve cancelling the May 27<sup>th</sup> Town Council meeting. **Motion Carried (unanimous)***

**Dunbarton Oaks – Road Dedication and Vacating**

Staff and I continue to work with legal counsel (both for the Town and Dunbarton Oaks) on the dedication of Lee Avenue, vacating of paper streets, and the granting of utility easements. We are hoping this will be completed early this summer.

**DeDOT Projects**

There was a question recently asked about the timing of DeDOT projects here in Town. Based on the DeDOT Project Portal, there are currently four major projects:

<u>Project</u>	<u>Start</u>	<u>End</u>
Georgetown Gateway East	Summer 2020	2021
Park Avenue – Phase I	2021	2023
Park Avenue – Phase II	2023	2025
US 113/DE 18/404 GSI	2024	2026

**Miscellaneous**

- The 2020 Memorial Day Service has been cancelled
- Reminders:
  - Delaware League of Local Governments: Cancelled until further notice
  - Sussex County Association of Towns: Cancelled until further notice

**9. PUBLIC COMMENT**

- Sunny Gyani thanked Mayor and Council for approving his appointment to the Planning Commission

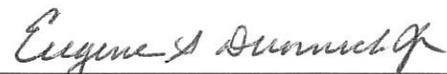
**10. ADJOURNMENT**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adjourn at 2:16pm.  
**Motion Carried (unanimous)**

APPROVED:

  
\_\_\_\_\_  
Robert L. Holston Jr., Secretary

ATTEST:

  
\_\_\_\_\_  
Eugene S. Dvornick Jr., Town Manager