

**TOWN OF OCEAN VIEW**  
**TOWN COUNCIL WORKSHOP MINUTES**  
**TOWN HALL, 32 WEST AVENUE, OCEAN VIEW, DE 19970**  
**June 23, 2020 @ 6:00PM**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Reddington called the meeting to order at 6:00pm. In attendance were Council Members Maly, Twardzik, Reynolds and White. Also in attendance were Town Solicitor Dennis Schrader, Town Manager Carol Houck, Finance Director Dawn Mitchell, P&Z Development Director Ken Cimino and Town Clerk Donna Schwartz.

**2. ADOPTION of AGENDA**

A motion was made by Council Member Maly, seconded by Council Member Twardzik, to adopt the agenda. The motion carried unanimously 5/0.

**3. NEW BUSINESS**

**A. Review and Discussion of the Towns method to recruit candidates to fill appointments and reappointments to Town Boards and Commissions.**

Mr. Schrader read the rules of order for the meeting to those in attendance. Mrs. Houck suggested the rules be posted in the Council chamber for future meetings. Mayor Reddington explained the reason for the meeting was to discuss vacancies and reappointments on Boards and Commissions. Mayor Reddington suggested that all vacancies and reappointments be advertised on the website and in the local newspaper. He also suggested having a sign-up table at town events such as Cops and Goblins. Mayor Reddington said he was satisfied with the current sign-up sheet the town is distributing. Mrs. Houck suggested adding a line to the sheet that asked where they heard of this need for volunteers. She recommended the form be added to several places on the website. Council Member Twardzik suggested a short blurb in the Coastal Point about needing volunteers would help get the word out. Mayor Reddington stated he felt that Town Council Members should also assist in the recruitment of new members. The process should include collecting, vetting, and recommending names. The candidate should be a resident, who can make the commitment to showing up to meetings and other needed requirements. Council Member Maly suggested Mayor Reddington be interviewed by the Coastal Point for an article written for the newspaper.

Mayor Reddington questioned the use of part-time residents. Council Member Maly stated in his opinion there are always problems with part-time residents. Mr. Schrader noted that part-time residents are usually around on Friday, Saturday, and Sunday. He said it can be a real nightmare with scheduling meetings and suggested using only permanent fulltime residents. Council Member Reynolds suggested using the term registered voter and asked Mr. Schrader what the voter requirement was in Ocean View. Mr. Schrader replied to live in town 30 days and have a Delaware driver's license.

Council Member White asked about training and ongoing evaluations for the boards and commissions. He also asked how we recognize those on the boards and commissions for their efforts. Town Manager Carol Houck replied that they are invited to the Christmas luncheon the town provides each December. Mr. Schrader replied to Mr. White's question regarding training. He said that he has held joint training meetings with P & Z and Board

of Adjustment, and we have sent them to IPA classes in Dover.

Mayor Reddington questioned the absence of a member for two months for vacation, saying he would like to avoid situations like this. Mr. Schrader stated that having only four members, say of the Board of Adjustment, creates a problem, we need to warn the applicants in case of a tie vote. Council Member Twardzik said there should be a method of removal from appointments and asked if Council would have to vote on removal. Mr. Schrader replied yes, state a reason for the removal, and offer a hearing to the appointee to defend themselves if desired.

Mayor Reddington also questioned someone being on more than one board at a time, saying right now some individuals are on two boards. Council Member White said that this does not bother him since the Board of Election and Board of Assessment meet only once a year. Mayor Reddington questioned whether there was a need for term limits. Council Member Twardzik said he would like to avoid a dynasty of individuals.

Mrs. Houck reminded Council that there is a backlog of cases to be heard by the Board of Adjustment. Mayor Reddington stated there was a candidate for Board of Adjustment he would like to approve. Ken Cimino stated he had spoke with the gentleman a few weeks back and he is interested in the position. Mr. Cimino said we will need to have a meeting as early as August. Mayor Reddington stated we should move forward with the appointment and the reappointments on Board of Adjustment.

Mr. Schrader noted that the Board of Assessment one-year term is determined by State Code, to the suggestion of increasing the term limits. Mayor Reddington questioned the reasoning behind being on the P & Z for ten years. Mr. Schrader said it was important from an experience standpoint, familiarity with site plans and terms is an important skill set to keep experienced people as long as possible. He said it is important to have consistency on these boards and commissions.

Council Member White questioned whether the notice should include pay stipends. Mayor Reddington said he did not believe it was important to advertise the fact that these are paid positions.

Council Member Maly questioned if we should wait and see the response we get to advertising. He said it is not easy to find people for the boards that are interested and experienced and suggested keeping continuity until next year. Council Member Twardzik agreed with Council Member Maly. After some further discussion Mayor Reddington asked that the appointments for the Board of Adjustment be included on the July agenda. Council Member Reynolds suggested reappointing Planning & Zoning and Board of Elections at the July meeting also. Mr. Schrader noted that the Board of Adjustment and Planning & Zoning rules call for election of their own chair and vice chair annually.

Mayor Reddington suggested discussing term limits for boards and commissions. Mr. Schrader noted that most of the rules for these boards are set by Delaware State Law. He would get together the information that applies to term limits for the next meeting.

The decision of allowing one person to be on two boards was not decided at this time. Mrs. Houck stated that we want to make sure people are aware there are opportunities in the Town. Mayor Reddington said he has not heard much clarity tonight other than there

should be term limits. He would like to limit the number of people serving on multiple boards.

Mayor Reddington stated that we will begin recruiting people for the future, looking at term limits and reappointments. He suggested reappointing everyone at the July meeting, and there after begin planning for the future. Mr. Schrader said to add all appointments to the July agenda and the vote can be deferred if desired at that time.

4. **OPEN DISCUSSION**

Council Members did not have any further discussion at this time and no vote was taken on items discussed.

5. **CITIZENS' PRIVILEGE**

Colleen Twardzik, Hudson Avenue, questioned the Council, saying they were keeping the status quo at this time, and understanding that the next changes would be 2021. She also commented that reading the rules of order was a good idea at the beginning of the meeting.

6. **ADJOURNMENT**

A motion was made by Council Member Twardzik, seconded by Council Member Maly, to adjourn the meeting at 7:35pm. The motion carried unanimously 5/0.

Respectfully submitted,  
Donna M. Schwartz, CMC