

TOWN OF OCEAN VIEW
DELAWARE

February 3, 2021

TO: Honorable Mayor and Council

FROM: Kenneth L. Cimino, Director of Planning, Zoning & Development

VIA: Carol S. Houck, Town Manager

SUBJECT: Monthly Update for the Dept. of Planning, Zoning & Development as of February 3, 2021

Maintenance & Operations

Town staff began tracking a winter weather event forecasted for January 31 through February 2 on Thursday, January 28. This included monitoring weather forecasts, ensuring our equipment was operational and coordinating with our snow removal and maintenance contractors. An operations plan was formulated and submitted to the Mayor and Town Manager on Friday, January 29, 2021. Snow removal operations took place late Sunday afternoon with salting operations continuing Monday night, Tuesday night and Wednesday morning. Total duration of this event was four days ending on February 3, 2021.

Our maintenance staff commenced work on a sign upgrade project that has been in the works since May 1. Our goal is to standardize our roadway signing to bring it into conformance with the Delaware Manual on Uniform Traffic Control Devices. This includes removing signs that are no longer warranted due to certain known circumstances, removing unenforceable signs as well as updating signs that are in poor condition with new signs.

Maintenance of Traffic Contract

The office of Planning, Zoning and Development will be entering into a service contract with a qualified Traffic Safety contractor to provide on-call services for maintenance of traffic. This service contract will allow us to respond to unanticipated roadway closures and schedule traffic control for park events if needed freeing up the OVPD to address other safety concerns. The contract value will be less than \$7,500.00 per year and will be covered in our street maintenance line item.

Development Projects

The Fairway Village Community has been built out. We will focus on the inspection and turnover of the remaining features within the Town Right of Way.

The single-family dwelling units in Ocean View Beach Club will be completed this calendar year. To date, 24 homes remain to be constructed. Ten of the 24 have already been permitted.

The Tidal Walk Community will be completed by January 2022. The community is sold out. To date, 28 homes remain to be constructed.

Permits & Certificates of Occupancy (C.O.'s)

Total building & sign permits issued in January: **38**

Total C.O.'s issued in January: **15**

Licenses & Gross Rental Receipts Tax (GRRT)

- Total Business & Rental Licenses issued for CY21: **676**
- GRRT collected for 20-1 (due August 15, 2020): **\$126,680.41**
- GRRT collected for 20-2 (due February 15, 2021): **\$44,678.43**

Code Enforcement

We issued 5 code violation notices for various violations, failure to obtain a building permit or business license, and failure to adhere to lawful construction hours.