

TOWN OF OCEAN VIEW
DELAWARE

August 7, 2020

TO: Honorable Mayor and Council

FROM: Kenneth L. Cimino, Director of Planning, Zoning & Development

VIA: Carol S. Houck, Town Manager

SUBJECT: Monthly Update for the Dept. of Planning, Zoning & Development as of August 7, 2020

Maintenance & Operations

Clean-up from the recent Tropical Storm took place most of the week of August 4th. Our Maintenance Contractor, along with Planning and Development staff, Maintenance staff and Police staff worked to clear trees from roadways during and after the storm on Tuesday. Clean-up operations continued into Thursday as we picked up tree limbs and debris left in the right-of-way by homeowners in all communities. The communities of Savannah's Landing, Country Village, Country Estates, The Cottages and Hunters Run sustained the most damage.

Drainage repairs and pipe cleaning are scheduled for the West View Community the week of August 10th.

Tree trimming along the right-of-way in the West View and Meyle Estates communities is scheduled for the week of September 7th after the holiday. This proactive tree trimming will reduce the number of trees damaged during storm events and is like what the utility companies are currently doing to protect infrastructure. We started this proactive trimming last year and it will continue to be a yearly initiative.

Bids were accepted on Thursday, August 6th for the FY 2021 Patching and Paving Project as well as the FY 2021 Micro-Surfacing Project. The Town Engineer is reviewing the bids and a recommendation to award these contracts will be made at the September Council Meeting.

Bids have been solicited for FY 2021 Concrete and ADA repairs in Bear Trap Dunes and Savannah's Landing. Bids will be opened later this month and a recommendation to award the contract will be made at the September Council meeting.

Bicycle and Pedestrian Safety Initiatives

The contract to paint the Bike Lanes at the intersections of Old School Lane, Woodland Avenue, 29 Atlantic Avenue, Tyler Drive, Town Road and Ocean Mist Drive has been advertised. Bids will be opened later this month and a recommendation to award the contract will be made at the September Council meeting.

Traffic volume and class of vehicle counts have been completed along Ogre Drive during the first week of the month. Our Traffic Engineering consultant has collected the data and is currently analyzing the winter and summer counts. Recommendations will be made later this year.

Capital Projects

The project to construct sidewalks and drainage improvements along the east side of West Avenue from SR 26 to William Avenue has been designed to 60% completion. We will begin reaching out to key stakeholders to discuss these plans. I anticipate that this contract will be out for bid late this year.

Permits & Certificates of Occupancy (C.O.'s)

Total building & sign permits issued in July: **52**

Total C.O.'s issued in July: **23**

Licenses & Gross Rental Receipts Tax (GRRT)

- Total Business & Rental Licenses issued for CY20: **1172**
- GRRT collected for 19-2 (due February 15, 2020): **\$244,077.66**
- GRRT collected for 20-1 (due August 15, 2020): **\$8,939.90**

Code Enforcement

We issued 12 code violation notices for various violations, including property maintenance nuisances, failure to obtain a building permit or business license, and failure to adhere to lawful construction hours.