

TOWN OF OCEAN VIEW
DELAWARE

March 3, 2021

TO: Honorable Mayor and Council

FROM: Carol S. Houck, Town Manager

SUBJECT: Town Manager Report for the Council Meeting of March 9, 2021

It is my pleasure to provide you with information related to the activities of the Town and my engagements during the past month:

As you are aware, much of our time has been devoted to preparing for our recent budget workshop, research, and other budget related details. This meeting agenda provides an opportunity for Mayor and Council to provide feedback on Draft 2 of the FY22 Budget so that staff can make any final adjustments in advance to Draft 3. You also have the FY22 Budget Ordinance for introduction at this meeting at the current Draft 2 funding and expense levels.

Last weekend the Town of Ocean View participated in the Quiet Resorts Chamber of Commerce Fire and Ice event for the first time. John West Park was a focal point for the event in Town with 8 ice sculptures situated around our walking path and the Town's large sculpture under the gazebo. The weather was perfect on Friday evening and the crowd at the park seemed to be enjoying the event. Saturday and Sunday weather didn't cooperate (warm and wet) requiring the event to start earlier in the day on Saturday while the sculptures were still presentable. Overall, the intent of the event, to bring people into town during the winter months for the benefit of businesses, was a success. The Chamber located its main information and ticket booth at John West Park also adding to the number of participants visiting the park.





Town staff provided support services as able before and during the event and Executive Director Lauren Weaver and event coordinator Katina Dawson shared the following:

Thank you so much for your support Carol! We loved having the event in Ocean View. Your staff is wonderful to work with and the space is perfect!

We will look forward to next year!

Lauren

Hi Carol!

*Thank you again for allowing us to host sculptures and our main info tent at John West Park. We are so grateful for your support and willingness to be a part of the event!
In gratitude,*

Katina

The flooring project at Town Hall is expected to be fully completed by March 4th.

Time has been spent responding to various resident inquiries, outreach to Mediacom, review of details of a new Bethany Beach Flood Study, review of Millville Police calls, renewing regular maintenance contracts (HVAC, Fire protection services, working on a grant to supplement funding for vestibule at 201 Central, etc.)

Necessary repairs and upgrades to fire hydrants valves and blow-offs associated with our water system has been approved. Funds are available from the Water Utility reserve funding.

In accordance with modifications approved for our Employee Manual in 2020, staff with more than 10 days may buy back/request a payout of one, two or three weeks of sick leave (depending on their years of service with the Town). Employees were provided the option in January and those requesting buy backs were paid in February. You will recall, this change to our Employee Manual was introduced to annually address sick leave levels to manage future year payouts for long term employees.

We have our Government Access Channel operating in a testing/pre-launch mode in advance to starting its full programming and staff training for same. More information will be shared and publicized when it is ready to launch.

I have recently participated in the following:

- Feb 9 1st Budget Workshop FY22 and Regular Mtg. of Council
- Feb 18 Ocean View Historical Society Board Meeting
- Feb 23 Public Hearing and 2nd Budget Workshop on the FY22 Budget
- March 1 Attended the Soft Grand opening of the new Millville playground/park and community Center. They have developed a very nice park!

PUBLIC WORKS MONTHLY REPORT FOR FEBRUARY 2021

1. Daily playground and park safety checks were conducted
2. Weekly rounds through town were completed including litter collections and checking for damaged street signs and cleaning out storm drains.
3. Park trash cans and dog waste stations emptied twice a week – unfortunately, we continue to have to clean up after dog waste that has not been picked up by a park user. More effort to determine who is doing this is underway.
4. Participated in the DFIT monthly meeting
5. Participated in 2 budget workshops
6. Placed orders for mosquito supplies and fertilizer for 201 Central and John West Park
7. Replaced wiring on both mosquito sprayers
8. Raked up sticks around playground
9. Power washing completed of porch, gazebo, and sidewalks from the gazebo to central and started power washing the park fence
10. Engaged Pro-Works to fix leak in the intake pipe and level heating unit
11. Set up for Fire and Ice event and breaking down after event
12. Work trucks shuttled to Ad-Art to have Town Name added around logo