

TOWN OF OCEAN VIEW
DELAWARE

January 7, 2021

TO: Mayor and Council

FROM: Carol S. Houck, Town Manager 

SUBJECT: Recommendation Regarding Flooring Replacement – 32 West – Council Chamber

Background

The FY21 Budget included replacement flooring for the 32 West/Town Hall Council Chamber where there is currently carpeting. You will recall that we completed the replacement of flooring at 201 Central over the past year, most recently over the Thanksgiving week on our second floor.

Materials/Installation

The same planking will be installed as that which was placed in various locations at 201 Central and the unit pricing remains the same. The project also includes the removal and disposal of existing carpet and cove base.

The planking has been selected versus replacing with new carpet to allow for the possibility of future classes to be held such as exercise (Osher has expressed interest in this), craft/painting which all would benefit from this easily cleaned surface. Additionally, under normal circumstances, the room is rented for other activities where food is involved, and which would again benefit from this change.

We will also be purchasing a runner that will be placed down the aisle during our publicly held meetings and have identified a plan for acoustic wall panels to address any audio concerns.

Cost to Complete

The cost to complete this renovation project totals \$10,050. We fully expect to be able to complete this work during regular working hours.

Funding

Funds were planned for and are available from the FY2021 Capital Program totaling \$14,000.

Recommendation

It is therefore recommended that Mayor and Council authorize the Town Manager to enter into an agreement with Creative Flooring Contractors for their proposal totaling \$10,050 to replace the flooring in the Council Chamber of 32 West Avenue, Town Hall.