


TOWN OF OCEAN VIEW
DELAWARE

April 6, 2021

TO: Mayor and Council

FROM: Carol S. Houck, Town Manager 

SUBJECT: Public Works Outsourcing - Recommendation Regarding Equipment

Background:

As you are aware, in June of 2019 we outsourced much of the work of our Public Works division. This resulted in a reduction of 3 full time positions. Since that time, we have been evaluating the operations of the division including personnel and equipment needs. In 2020, we added a part-time maintenance position and have now determined the need for this position to be full-time. That recommendation was included in the FY2022 Operating Budget based on the remaining workload of the division and to ensure coverage during vacations/illness. In addition, it is noted to be prudent for risk management associated with the physical nature of the work, often best completed by more than one individual. This change has been supported by Mayor and Council throughout the FY2022 Budget process.

Since outsourcing we have had the opportunity to consider our equipment and ongoing needs to make the following determinations regarding our large pieces of equipment:

Equipment recommended to be retained:

- One 2001 13' Diamond C Trailer and one 2004 18' Diamond C Trailer needed for transporting various equipment/supplies.
- Two 8' Western snowplows (2005 & 2013) and one 8'6" Western snowplow (2004) that are now used for snow removal at the Town Hall parking lot, 201 Central parking lot and to address emergency needs as necessary to supplement to our contractual street plowing.
- One 2018 52" deck Ferris Riding Mower with a Kawasaki engine to address emergency and serve as back-up to our contractual mowing, the mowing of our Maintenance facility, other areas as needed.
- One 2016 Echo Bear leaf blower for clean up at park, in road ditches, parking lots and various other areas.
- Troy Built Walk Behind snow blower for Town Hall sidewalks, the park trail, and areas of 201 Central.
- One 2017 Bobcat 4 x 4, used for placing street signs and posts, snow removal and moving equipment.

Equipment recommended to be sold at auction:

- Two 8' Western snowplows (2011 and 2012)

- One 1996 7'5" Meyer's snowplow
- One 2016 8' Diamond C trailer
- One 2018 18' Master Tow trailer
- One 2001 Cub Cadet Compact Tractor with Mower (Flair, 60" cut - BEFCO for Cub Cadet)

Equipment recommended to be traded in for the purchase of another unit:

- Trade in one 2017 New Holland Skid Steer Track Loader with 42 hours of run time to New Holland Agriculture, in Selbyville (company originally purchased from in 2017 for \$45,877) at the trade-in offer of \$32,500, and
- Purchase one 2020 New Holland Boomer 50, with Front end loader and cab at the cost of \$39,910 and funding the balance of \$7,410.

Our conservative estimate from the auction of items noted above totals \$14,900. The 2017 unit does not meet the needs of our operations, its track loader movement is damaging to turf, it is cumbersome, and it must be towed to sites. The unit proposed for purchase is compact, easier, and safer to maneuver with tires and can be driven to sites vs. being trailered.

Recommendation:

It is therefore recommended that Mayor and Council authorize the Town Manager to proceed with the auction of the above noted equipment and to initiate a trade-in of the 2017 New Holland Skid Steer and purchase of a 2020 New Holland Boomer 50 from New Holland Agriculture of Selbyville, identifying \$7,410 of the proceeds from the auction sales to fund the difference of the purchase. Any additional balance from the auction proceeds will be maintained in the General Fund revenue account.