

## TOWN OF OCEAN VIEW

201 CENTRAL AVENUE  
OCEAN VIEW, DE 19970

### MEMORANDUM

**TO:** Mayor  
Town Council Members

**FROM:** Kenneth L. Cimino  
Director of Planning, Zoning & Development

**VIA:** Carol S. Houck  
Town Manager

**DATE:** July 8, 2020

**SUBJECT:** Discussion, Consideration, and Possible Voting to award two contracts for General Engineering Service Project No. OV 21-0001

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**Background:** A request for proposals was placed in local papers and on the Town's website for Professional General Engineering Services.

The purpose of this contract is to establish two (2) five (5) year agreements with qualified Engineering firms to provide comprehensive engineering services and project management as needed for the Town of Ocean View.

Sealed bids were due by 1:00 p.m. on Friday April 10, 2020. Six sealed bids were received and opened as follows:

Century Engineering  
McCormick Taylor  
GMB  
Wallace Montgomery  
AECOM  
Pennonni

**Budget Impact:** These are no dollar award contracts and are task based. Each of the tasks is accounted for in the current 5-year Capital Improvement Plan

**Staff Recommendation:**

The proposals were read and rated by the Director of Planning and Development. After the rating was completed, McCormick Taylor and Wallace Montgomery were selected based on the firm's experience, knowledge, skills and abilities demonstrated in the technical review as outlined in the RFP.

**Action Required:** Discussion/Consideration/Possible Voting