

§ 140-40. Home-Based Businesses

- A. Definition—Any business, occupation, or activity undertaken for gain within a residential structure that is incidental and secondary to the use of that structure as a dwelling unit.
- B. All home-based businesses are required to obtain business licenses from the Town.
- C. Permitted Home-Based Businesses.
 - (1) Offices for professionals, including architects, brokers, counselors, clergy, draftspersons and cartographers, engineers, insurance agents, lawyers, real estate agents, accountants, editors, publishers, journalists, psychologists, social workers, contract managers, graphic designers, construction contractors, landscape designers, surveyors, cleaning services personnel, salespersons, manufacturers' representatives, travel agents, and similar uses.
 - (2) Workrooms for tailors, dressmakers, milliners, and craft persons, including weaving, lapidary, jewelry making, cabinetry, woodworking, and similar uses.
 - (3) Repair services including watches and clocks, small appliances, computers, electronic devices, lawnmowers, small engines, similar uses.
- D. Prohibited Home-Based Businesses.
 - (1) Adult entertainment.
 - (2) Barber and beauty schools.
 - (3) Day care centers for adults or children.
 - (4) Funeral homes and undertaking establishments.
 - (5) Group instruction, assembly, or similar activity.
 - (6) Kennels, stables, veterinary clinics, and hospitals.
 - (7) Medical clinics and offices, dental clinics and offices, hospitals.
 - (8) Nursing homes, convalescent homes, hospitals, or similar establishments.
 - (9) Restaurants, bars, night clubs.
 - (10) Tearooms.
- E. Operational Standards.
 - (1) General—Businesses such as those listed in the previous subsection shall be considered as operating within the home-based business standards as long as they do not cause undue traffic congestion and comply with the standards governing equipment used or operated by home-based businesses.
 - (2) Operating Hours—Customer and client visits to the home-based business are limited to the hours from 8:00 A.M. to 6:00 P.M.
 - (3) Employees.
 - (a) On-Premise Employees—A home-based business shall have not more than 1 non-resident employee on the premises at any one time.
 - (b) Off-Premise Employees—The number of non-resident employees, working at locations other than the home-based business (i.e., off-premise), is not limited.
- F. Equipment—The operation of the home-based business, including equipment used therein, shall not:
 - (1) Create any vibrations, heat, glare, dust, odors, or smoke that can be detected outside of the dwelling in which the home-based business is conducted.
 - (2) Generate noise that violates any law, Town ordinance, or regulation pertaining to noise.
 - (3) Create any electrical, magnetic, or other interference off the premises.
 - (4) Consume utility quantities that negatively impact the delivery of those utilities to surrounding properties.
 - (5) Use and/or store hazardous materials in excess of quantities permitted in residential structures.

G. Parking.

- (1) No parking shall be allowed on a public street abutting the property.
- (2) There shall be no more than 2 spaces for the parking of patron vehicles on the property.

H. Signs—There shall be no signs or outside display of products.

I. External Alterations Prohibited—There shall be no exterior alterations inconsistent with the residential character of the structure.

J. Outdoor Storage and Work Prohibited.

- (1) Materials utilized in the home-based business shall be stored inside of the building or structure used for the home-based business.
- (2) No woodworking, manufacturing, repairing, mechanical or other work shall be performed outside the dwelling or accessory structure.

Please give a brief description of the business you plan to operate from your residence:

NAME (*Print*): _____ Date: _____

Name of BUSINESS (*Print*): _____

LOCATION / ADDRESS: _____

Signature: _____

My signature above indicates that I have read, understand, and will comply with the requirements of the Town Code.

NOTE: Homeowner's Association approval must be submitted with this form if it is required by your deed restrictions & covenants. Failure to supply a copy of your HOA Approval will result in the delay of issuance and / or the denial of your business license.

Thank You!

TOWN USE ONLY:

Date Received: _____ Recv'd by: _____ PIDN: _____ . _____

Community / Subdivision: _____ HOA: Y / N Provided Y / N

DE B.L. Provided: Y / N DE Prof. B.L. Required: Y / N Provided: Y / N

Approved by: _____ Date: _____