

Town of Ocean View

Licensing Department ▪ 201 Central Avenue – 2nd Floor ▪ Ocean View, DE 19970

Phone: (302) 539-1208 ext: 110, 112, 113 or 121

Fax: (302) 537-5306

admintov@oceanviewde.com

www.oceanviewde.com

Real Estate Agent Business License Application

Applicant Name: _____ Sales: Rentals: Both:
(please check applicable)

Mailing Address: _____

Phone - Cell/Other: (____) - ____ - _____ E-mail: _____

Company Affiliation: _____

Mailing Address: _____

Physical Address: _____
(if different from mailing address)

Phone – Business: (____) - ____ - _____ Contact Person: _____

Please note: If the agency is not already licensed with the Town, they will be required to obtain an Ocean View business license.

The annual fee for a Real Estate Agent (Sales and/or Rental) business license is \$100.00. This license runs concurrent with the calendar year (January 1st thru December 31st) and renewals are sent to the mailing address provided. A late fee of \$40.00 is assessed for required renewals postmarked after the due date of January 1st.

I/WE swear or affirm under penalty of perjury that all of the information provided on this Real Estate Agent business license application is true and correct and that the business will be operated in compliance with the CODE of the Town of Ocean View.

Applicant: _____ Date: _____
(Signature)

INSTRUCTIONS:

1. Complete **ALL** information requested, sign, and date the application before forwarding.
2. Submit completed R.E. Agent Business License Application Form(s) and agent's DE Professional License along with a check made payable to the TOWN OF OCEAN VIEW in the amount of \$100.00 to:

We accept Visa, MasterCard & AMEX.
Credit card transactions are subject to a
3% convenience fee. Please contact our
office to make a credit card payment.

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** Failure to obtain the required R.E. Agent Business license is a violation of the Town Code and subject to penalties.

TOWN USE ONLY:

Date Recv'd: _____ Fee Enclosed: \$ _____ Method of Payment: _____ Recv'd by: _____

Approved by: _____ Date: _____
(approval by Town Manager or designee)

DE Prof. License #: _____ Agency/Broker License #: _____ Processed by: _____

Invoice # _____ Customer ID: _____ R.E.A. BUSINESS LICENSE # _____